

Town of Lunenburg

## Street Services Extension Cost-Sharing Application

Sustainable Infrastructure Fund

This form is to be completed in accordance with the *Street Services Extension Policy*



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### 1. Applicant Information

Applicant/Developer Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### 2. Property Information

Civic Address(es): \_\_\_\_\_

PID(s): \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Development Permit Number(required): \_\_\_\_\_

### 3. Type of Development:

Select the development scenario that applies (as described in Appendix A of the Street Services Extension Policy):

- New subdivision – new public street
- New subdivision – existing public street
- Existing lot on street reserve
- Existing lot with no street frontage (easement required)
- Existing lot on public street with inadequate services

*Note: For residential developments, only projects proposing more than single-unit development are eligible for cost-sharing.*

### 4. Project Description

Proposed Service Extensions (check all that apply):

Storm    Sewer    Water    Curbs/Gutters    Sidewalks

Brief Description of Project:

Estimated Project Cost: \$\_\_\_\_\_

Requested Town Contribution (max 50% or \$200,000): \$\_\_\_\_\_

### **5. Applicant Commitments**

1. Experience: Describe your experience in completing similar projects:

2. Supply Commitment (if applicable): Number and type of units committed (residential, affordable, accessible):

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3. Community Consultation (if applicable): Summary of community input obtained:

## 6. Public Benefit Criteria (Appendix B)

Please describe how your project supports the following areas. Each application will be evaluated on its own merits, and not all criteria may apply.

- Future Growth Potential (service expansion, multi-property benefit, tax revenue impact):

- Public Safety (fire protection, emergency preparedness):

- Community Health & Wellbeing (amenities, educational/community services):

- Sustainability (environmental impact, climate resilience):

- System Improvements (water pressure, wastewater management, maintenance cost reduction):

(Attach supporting studies, plans, or reports where available.)

### **7. Required Attachments**

- Copy of approved Development Permit
- Site Plan / Engineering Drawings (to Town standards)
- Cost Estimates / Contractor Quotes
- Community Consultation Summary (if applicable)
- Any supporting documentation for Appendix B criteria

### **7: Applicant Declaration**

I hereby certify that the information provided in this application is complete and accurate to the best of my knowledge. I understand that submission of this application does not guarantee approval and that cost-sharing decisions are at the discretion of Town Council or the CAO under delegated authority.

If approved, the applicant will enter into a formal funding agreement with the Town before commencement of works.

Signature of Applicant/Authorized Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Applications will be reviewed by staff and may be approved by the CAO under delegated authority or referred to Council for consideration.

### **Completed Forms**

Completed forms should be submitted using one of the following methods:

- Email: [permits@townoflunenburg.ca](mailto:permits@townoflunenburg.ca)
- In person: Lunenburg Town Hall (119 Cumberland Street, Lunenburg, NS)
- Mail: P.O. Box 129 Lunenburg, Nova Scotia, Canada, B0J 2C0

**Office Use Only**

Date application was received:

Reviewed by the Director of Public Works:  Complete  Incomplete  Requires revisions

Reviewed by Community Development:  Yes  N/A

Review by CAO:  Yes

**Application decision**

Approved (CAO)     Approved (Council)     Not Approved     Deferred

Council meeting Date (if applicable):

Approving Signature: \_\_\_\_\_

Comments/Conditions