

Town of Lunenburg



Reporting Period: January 1, 2021 to March 31, 2021

Claimant's Name: Bea Renton
 Claimant's Title: Chief Administrative Officer
 Date expense report posted: 22-Jun-21

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	calculated 0.4680	Paid by Municipality			Other Expenses		
							Breakfast	Lunch	Meals Dinner		Credit Card	Invoice
January 2, 2021	AMA Workshop-Improving Wellbeing and Mental Health	Workshop Registration		50.00								
March 24, 2021	Nova Scotia Federation of Municipalities-Diversity Webinar	Workshop Registration		125.00								125.00
												-
												-
												-
												-
												-
				175.00	-	-	-	-	-	-	-	175.00

Notes:

- Travel expenses include, but are not limited to accommodations, transportation and incidentals
- Professional development expenses include, but are not limited to course registration fees
- Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development
- Alcohol cannot be expensed by an individual to a municipality
- *Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim: \$175.00

