

TOWN OF LUNENBURG
COUNCIL MEETING MINUTES

March 12, 2024 | 6 pm

Lunenburg Town Hall – Council Chamber and virtually through Zoom



Present	Deputy Mayor Stephen Ernst, Councillors Ed Halverson, Melissa Duggan, Peter Mosher and Susan Sanford
Absent	Mayor Jamie Myra and Councillor Jenni Birtles
Also present	Lisa Dagley, Director of Finance Tyson Joyce, Director of Public Works Hilary Grant, Director of Community Development Trevor Hume, Planner Kayla Byrne, Municipal Clerk Nancy Green, South Shore Housing Action Coalition Meg Sampson, Nycum and Associates Donna Hoar, Grey Cardinal
Call to Order	The meeting was called to order at 6 p.m.
Land acknowledgment	It was recognized that Lunenburg is located in the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved by Councillor Sanford, seconded by Councillor Mosher, that Council approve the agenda for the March 12, 2024 meeting as presented. Motion carried unanimously
Approval of Minutes	Moved by Councillor Mosher, seconded by Councillor Sanford, that Council approve the February 27, 2024 meeting minutes as presented. Motion carried unanimously
Public Input and Questions	Linda Mills commented on the Civic Square Compatibility and Accessibility Project, inquiring about access routes and accessibility and the cost of concept 3. Michael Huskilson of ABCO Industries noted that ABCO is working on a Lunenburg Electric Harbour Initiative project. The company has made some requests for the Town's Electric Utility.

Why Non-Market Housing Options Matter Nancy Green from the South Shore Housing Action Coalition made a presentation on non-market housing options, highlighting affordable housing costs, resident experiences, and recommendations for TOL. The South Shore Housing Action Coalition noted that it would be available to support TOL with housing-related projects.

Harbour View Haven Project Update Meg Sampson of Nycum and Associates and Donna Hoar of Grey Cardinal presented an update on the new Harbour View Haven project, highlighting the preliminary site layout and design.

Coastal Protection Action Plan Council received a letter from the Province of Nova Scotia about the future of the Coastal Protection Act and related resources for coastal properties.

Civic Square Compatibility and Accessibility Project Staff summarized a report on the Civic Square Compatibility and Accessibility Project. Councillors asked some clarifying questions about the proposed design option.

Moved by Councillor Sanford, seconded by Councillor Halverson, that Council direct Staff to work with Vigilant and Mills & Wright on refining Concept 3: Working with the Natural Landscape for the Civic Square Compatibility and Accessibility Project based on feedback from the disability community.

Motion carried unanimously

Temporary Borrowing Resolution Staff summarized a report on the Temporary Borrowing Resolution.

Moved by Councillor Halverson, seconded by Councillor Sanford, that:

WHEREAS Section 66 of the Municipal Government Act provides that the Council of the Town of Lunenburg, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS the Council of the Town of Lunenburg has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purposes as identified in their capital budget; and

WHEREAS the specific amounts and descriptions of the projects are contained in Schedule "A" (attached);

BE IT THEREFORE RESOLVED THAT under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Lunenburg borrow a sum or sums not exceeding \$603,917 for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Lunenburg to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that a sum or sums not exceeding \$603,917 in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of approval of the Minister of Municipal Affairs and Housing of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

Motion carried unanimously

Moved by Councillor Halverson, seconded by Councillor Mosher, that:

WHEREAS clause 66 (1) of the Municipal Government Act (the "Act") provides that a municipality may borrow to carry out an authority to expend funds for capital purposes conferred by the Act or another Act of the Legislature;

AND WHEREAS clause 91(1)(a) of the Act provides that where a municipality is authorized to borrow money, subject to the approval of

the Minister of Municipal Affairs and Housing (the “Minister”), that the sum shall be borrowed by the issue and sale of debentures, in one sum or by installments, as determined by the council;

AND WHEREAS clause 91(1)(b) of the Municipal Government Act authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid;

AND WHEREAS clause 91(2) of the Municipal Government Act states, that in accordance with the Finance Act, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;

AND WHEREAS the resolution of council to borrow for was approved by the municipal council on March 12, 2024.

BE IT THEREFORE RESOLVED THAT under the authority of Section 91 of the Municipal Government Act, the Town of Lunenburg borrow by the issue and sale of debentures a sum or sums not exceeding \$603,917, for a period not to exceed 15 years, subject to the approval of the Minister;

THAT the sum be borrowed by the issue and sale of debentures of the Town of Lunenburg in the amount that the mayor or warden and clerk or the person designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of 6.5%;

THAT the debenture be arranged with the Province of Nova Scotia with interest to be paid semi-annually and principal payments made annually;

THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.

Motion carried unanimously

Municipal Election Staff summarized a report on the required Council decisions for the 2024 Municipal Election.

Moved by Councillor Sanford, seconded by Councillor Duggan, that

Council approve conducting a paperless election for the October 19, 2024 Municipal Election.

Motion carried unanimously

Moved by Councillor Sanford, seconded by Councillor Halverson, that Council approve using the List of Electors from Elections Nova Scotia as the Preliminary List of Electors for the 2024 Municipal Election.

Motion carried unanimously

Moved by Councillor Sanford, seconded by Councillor Halverson, that Council delegate its authority to appoint assistant returning officers to the Municipal Clerk to allow the clerk to appoint one or more assistant returning officers to assist the returning officer and act in their absence.

Motion carried unanimously

Moved by Councillor Halverson, seconded by Councillor Sanford, that Council delegate its authority to establish, modify, and amend the tariff of fees and expenses for the costs of the 2024 municipal election, as well as to outline a procedure for the submission and verification of accounts payable to the Municipal Clerk.

Motion carried unanimously

Amendment: By-law to Repeal Certain By-laws

Staff summarized a report which proposes to repeal the Skateboard and Similar Devices By-law, a By-law Respecting Drains, and a By-law Respecting Fire Prevention.

Moved by Councillor Duggan, seconded by Councillor Mosher, that Council approve first reading of the Amended By-law to Repeal Certain By-laws as presented.

Motion carried unanimously

Special Events Policy

Staff summarized a report on a proposed Special Events Policy, which, if approved, would amend or repeal other by-laws and policies.

Councillors asked clarifying questions and inquired if the administrative procedures could be amended to add that the Director of Community Development facilitates planning with the community to mitigate any possible event challenges, particularly for new development. Staff confirmed that the Chief Administrative Officer approves and amends administrative procedures.

Moved by Councillor Halverson, seconded by Councillor Mosher, that

Council give notice to approve the Special Events Policy as presented.

Motion carried unanimously

Moved by Councillor Halverson, seconded by Councillor Duggan, that Council give notice to repeal the Annual Town Parade Approval Procedure Policy.

Motion carried unanimously

Moved by Councillor Mosher, seconded by Councillor Halverson, that Council approve first reading of the amended Public Places By-law, By-law #55, as presented.

Motion carried unanimously

Notice of Motion Moved by Councillor Mosher, seconded by Councillor Halverson, that Council direct staff to contact the Department of Transportation to express safety concerns about the four-way stop in Lilydale.

Motion carried unanimously

Councillor Halverson provided the following notice of motion:
That Council direct staff to seek periodic updates from the South Shore Housing Action Coalition and the South Shore Open Doors Association to be included, for information, in Council agenda packages.

This motion will be presented for consideration at the next Council meeting.

Motion Action List Council received its motion action list.

Adjournment There being no further business, the March 12, 2024 Council meeting adjourned at 7:14 p.m.

The minutes were read and approved.