

Town of Lunenburg

Short-Term Accommodation Levy Monthly Remittance Return



INSTRUCTIONS

- Returns are due within 30 days after the end of each month.
- A return is required even if no levy was collected (Nil Return).
- If you cease operating, a final return must be submitted within 15 days.

1. Reporting Period

Month/Year: _____

☐ Nil Return (No levy collected this reporting period.)

☐ Final Return (This is my final remittance return.)

If final return:

Date operations ceased: _____

2. Operator Information:

Operator Name: _____

Accommodation Address: _____

Provincial STR Registration Number (if known): _____

3. Monthly Reporting

Total Accommodation Revenue (before GST/HST and levy) \$ _____

Levy Collected (3%) \$ _____

4. Payment Method

☐ In Person

☐ Cheque

☐ Online Payment Accommodation

5. Declaration

I certify that this return is complete and accurate to the best of my knowledge and that the levy has been collected and remitted in accordance with the Town of Lunenburg Short-Term Accommodation Levy By-law.

Name: _____

Email or Phone (optional): _____

Date): _____

☐ I certify this return

6. Submission Information

Completed Remittance Returns and supporting documents may be submitted by email, mail, or in person:

- Email: finance@townoflunenburg.ca
- In person: Lunenburg Town Hall (119 Cumberland Street, Lunenburg, NS)
- Mail: P.O. Box 129 Lunenburg, Nova Scotia, Canada, B0J 2C0

The Town may request additional information or documentation where necessary to determine compliance with the By-law.