



Notice: Council meetings are held in person at Town Hall. Members of the public can attend meetings in person or view meetings through the Zoom livestream. Recordings of all meetings are available on the Town’s website. To livestream this meeting starting at 6 pm, use this Zoom link:

<https://us06web.zoom.us/j/88956545878>

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

Acknowledgement of Mi’kma’ki, the ancestral and unceded territory of the Mi’kmaq People.

3. APPROVAL OF AGENDA

3.1 June 27, 2023 Council Meeting Agenda

Draft motion: Moved and seconded that Council approve the agenda for the June 27, 2023 meeting as presented.

4. APPROVAL OF MINUTES

4.1 June 13, 2023 Regular Meeting of Council Minutes

Draft motion: Moved and seconded that Council approve the minutes of the June 13, 2023 meeting as presented.

5. PUBLIC HEARINGS, PRESENTATIONS AND QUESTIONS

6. CORRESPONDENCE, PETITIONS AND PROCLAMATIONS CONSIDERATION

6.1 Concerns with Blockhouse Hill – Emma FitzGerald

6.2 Brighter Days Capital Campaign contribution thank you letters X2

6.3 Nova Scotia Office of the Fire Marshall – updating list of appointed Fire Inspectors

7. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

8. COMMITTEE MEETING MINUTES, RECOMMENDATIONS, REPORTS & NOTICES OF MOTION

9. NEW BUSINESS

10. IN CAMERA

10.1 Acquisition, sale, lease and security of municipal property

Draft motion: Moved and seconded that Council move in camera at _____ to discuss agenda item 10.1 Acquisition, sale, lease and security of municipal property, as per Section 22 (2) (c) of the Municipal Government Act.

11. ADJOURNMENT

TOWN OF LUNENBURG
COUNCIL MEETING MINUTES
 June 13, 2023 | 6 pm
 Lunenburg Town Hall – Council Chamber



Present	Acting Mayor Peter Mosher, Councillors Jenni Birtles, Ed Halverson, Melissa Duggan and Susan Sanford
Absent	Councillor Stephen Ernst
Also present	Jamie Doyle, Chief Administrative Officer Lisa Dagley, Finance Director Tyson Joyce, Director of Public Works Arthur MacDonald, Director of Community Development Hilary Grant, Senior Planner/Heritage Officer Trevor Hume, Planner Michael Best, Communications Manager
Call to Order	The Acting Mayor called the meeting to order at 6 p.m.
Land acknowledgment	The Acting Mayor recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the June 13, 2023 meeting. Motion carried unanimously
Approval of Minutes	Moved and seconded that Council approve the minutes of the May 16, 23 and 30, 2023 meeting as presented. Motion carried unanimously
Public Hearings, Presentations and Questions	None.
Petition Submission	Friends of Blockhouse Hill Councillor Birtles commented.
Proposed Blockhouse	Lunenburg Heritage Society

Development

Acting Mayor Mosher noted he has met with Friends of Blockhouse Hill and the Heritage Society.

Firefighter
Acknowledgement

Councillor Sandford acknowledged the work of Lunenburg Fire Department during the last couple of weeks.

Joint Statement

Moved and seconded that Council agree to sign Ecology Action Centre's joint statement calling on the Province and Minister Halman to release the regulations for the Coastal Protection Act.

Motion carried unanimously

Business Arising
from the
Minutes//Unfinished
Business

None.

Committee Meeting
Minutes,
Recommendations,
Reports & Notices of
Motion

None.

Awarding
Blockhouse Hill
Contract

Director of Community Development Arthur MacDonald delivered a report to Council.

Council discussed aspects of the proposal.

Moved and seconded that Council award MacKay-Lyons Sweetapple Architects \$144,843.00 (plus HST) to fulfill their proposal submitted under the Blockhouse Hill Development Request for Proposals (#TOL2023001).

Motion carried - 4 in favor with Councillor Duggan voting in the negative

Upper King Street

Director of Community Development Arthur MacDonald delivered a report to Council.

Council discussed aspects of the proposal.

Moved and seconded that Council direct ZZAP Consulting Inc. to further refine its proposed development options 4Biii (High Density) and 4Biv (High Density Hybrid) as presented in its Upper King Street Phase II Report (Page 16) (Attachment C) for Council's further consideration.

Motion carried unanimously

Community Grants Arthur MacDonald delivered a brief report to Council.

Council discussed aspects of the grants

Moved and seconded that Council approve awarding the 2023/24 Community Grants in the amount of \$19,580 to the respective community organizations outlined in Schedule A.

Motion carried unanimously

Bylaw to Repeal
Certain Bylaws CAO Jamie Doyle provided some information.

Moved and seconded that Council approve first reading of the Bylaw to Repeal Certain Bylaws as presented.

Motion carried unanimously

Public Works Capital
Status Update Information Report provided by Town Engineer Tyson Joyce.

Council discussed aspects of the report.

New Item: Public
Engagement Motion put forward that a new item of business be added to the agenda. Moved and seconded that a new item of business - Public Engagement - be added to the agenda.

Motion carried unanimously

Councillor Sandford addressed the issue of public engagement. CAO Jamie Doyle provided some options for a future council meeting.

In camera Moved and seconded that Council move in camera at 7:00PM to discuss agenda items 10.1 Personnel Matter and 10.2 Acquisition, sale, lease and security of municipal property, as per Section 22 (2) (c) of the Municipal Government Act.

Motion carried unanimously

Prior to any in camera discussions, the Mayor called a brief recess at 7 p.m.

Revert to open session

Council reverted to open session at 7:43 p.m.

There were no motions or recommendations following the in camera session.

Adjournment

There being no further business, the June 13, 2023 Council meeting adjourned at 7:43 p.m.

Minutes were read and approved.

DRAFT

From: [Emma FitzGerald](#)
To: [Matt Risser](#)
Cc: [Jenni Birtles](#); [Melissa Duggan](#); [Stephen Ernst](#); [ED Halverson](#); [Peter Mosher](#); [Kayla Byrne](#); [Arthur MacDonald](#)
Subject: Re: Concerns about Block House Hill
Date: June 8, 2023 12:28:06 PM

CAUTION: THIS IS AN EXTERNAL MAIL

Hello Councillors and Staff,

I want to make sure that the advice from ZZAP is taken to heart regarding King Street development;

"our team acknowledges there are several factors that make this particular site challenging and costly to develop, which are highlighted in this report. These factors led to land development options that may not directly align with the Town's historic fabric, built vernacular or long term growth. As such, our team also proposes to convert the lands to a public park to enhance the King Street terminus and improve connectivity between the town grid, the trail, and Back Harbour"

Their feedback aligns with my comments in regards to Blockhouse Hill, in my email below from March 2023;

I also have concerns about cutting down trees/taking away greenspace from both citizens and birdlife, as well as developing on a sloped site. There is land that would be considered "grey space" not "green space" in the town, and that is where focus should be for development.

Best wishes,

Emma FitzGerald

████████████████████

Bachelor of Environmental Design '06, Master of Architecture '08, Dalhousie University

Emma FitzGerald Art & Design
www.emmafitzgerald.ca

████████████████████



May 31, 2023

Town of Lunenburg
Attn: Jamie Doyle, CAO
119 Cumberland Street,
PO Box 129,
Lunenburg, NS B0J 2C0


Dear Jamie and Fellow Councillors,

With gratitude, we write to thank you for your support towards the *Brighter Days* Capital Campaign. This gift sets an example of leadership, one that embodies the true sense of community for which Nova Scotia is known. For this we say thank you.

Your gift will have a profound impact on the expansion of services and improvement of health care delivery here in Lunenburg County. Funds raised will directly support the acquisition of essential medical equipment helping to improve the patient experience at South Shore Regional Hospital. Health care in our community will be forever transformed and provided in a facility that is efficient, modern, functional and inviting. Thank you for recognizing the importance of this redevelopment and investing in our community's healthcare.


On behalf of the Brighter Days Cabinet, once again, please accept our sincerest thanks for your commitment to the Campaign. Together with you we look forward to the bright days ahead.

Sincerely,


David Himmelman
Co-Chair
Brighter Days Capital Campaign

Many Thanks!

Thank You!


Tim O'Regan
Co-Chair
Brighter Days Capital Campaign

cc: HSFSS Executive Director, Arleen Stevens

BRIGHTER DAYS CAPITAL CAMPAIGN CABINET
David Himmelman, Co-chair
Tim O'Regan, Co-chair

CAPITAL CAMPAIGN OFFICE
c/o Health Services Foundation of the South Shore
90 Glen Allan Drive,
PO Box 492, Bridgewater, NS B4V 2X6
t. 902.521.9749; Arleen.Stevens@nshealth.ca
Reg. charity no: 11915 8483 RR 0001



June 1, 2023

Town of Lunenburg
Attn: Jamie Doyle, CAO
119 Cumberland Street,
PO Box 129,
Lunenburg, NS B0J 2C0

Dear Jamie and Fellow Councillors,

I would like to extend a heartfelt thank you from the Board of Directors of the Health Services Foundation for supporting the *Brighter Days Campaign*. It is with gratitude that I write to thank the Town of Lunenburg for your contribution to the redevelopment now underway at South Shore Regional Hospital.

When completed, health care will be provided in a bright and modern, patient-centred facility. Your gift will support the acquisition of essential medical equipment that will have a positive impact on staff's ability to provide efficient care for all residents on the South Shore. The addition of new services, Dialysis, MRI and SPEC-CT, will alleviate barriers to accessing medical services by eliminating or significantly reducing the need to travel outside the community for treatment. For this, we wanted to pass along our appreciation for the support with this incredible gift.

On behalf of the Board for the Health Services Foundation of the South Shore, once again please accept our heartfelt thanks for your commitment to health care on the South Shore.

Sincerely,



Nick Saunders
HSFSS Board Chair

CC. HSFSS Executive Director, Arleen Stevens

BRIGHTER DAYS CAPITAL CAMPAIGN CABINET

David Himmelman, Co-chair
Tim O'Regan, Co-chair

CAPITAL CAMPAIGN OFFICE

c/o Health Services Foundation of the South Shore
90 Glen Allan Drive,
PO Box 492, Bridgewater, NS B4V 2X6

t. 902.521.9749; Arleen.Stevens@nshealth.ca
Reg. charity no: 11915 8483 RR 0001





Nova Scotia Office of the Fire Marshal
Department of Municipal Affairs & Housing
250 Baker Dr, Entrance C, Suite 210
Dartmouth, NS, B2W 6L4
PO Box 231, Halifax Central
Halifax, NS, B3J 2M4
902 - 424 - 5721 | fax: 902 - 424 - 3239

June 7, 2023

Dear Municipal Officials:

The Office of the Fire Marshal is updating our database of Fire Inspectors and we would like to verify the status of appointments and any revocations of all Fire Inspectors within your Municipality.

We need to ensure you are aware of the requirements under Section 19(1) of the *Fire Safety Act* and that you are meeting those requirements:

Duties of a municipality

- 19 (1) A municipality shall**
- (a) establish a system of fire-safety inspections of land and premises situate within its jurisdiction, as required by the regulations, to provide for compliance with this Act, the regulations and the Fire Code;**
 - (b) appoint a municipal fire inspector who shall carry out the inspections; and**
 - (c) ensure that the Fire Marshal is notified, in writing, of the appointment of the municipal fire inspector and the revocation of any such appointment.**
- (2) A municipality that is required to establish and conduct a system of inspections pursuant to subsection (1) shall ensure that**
- (a) a record is made of every inspection undertaken by the municipality;**
 - (b) the records are made available, on request, to the Fire Marshal or a deputy fire marshal; and**
 - (c) unless otherwise prescribed by the regulations, the records are kept for at least five years. 2002, c. 6, s. 19.**

Please provide a list of all current fire inspectors appointed to work for your municipality to ofm@novascotia.ca We will consider any municipal fire inspector that is not included on your list as having had their appointment revoked. If there are any changes to your list of appointed fire inspectors, it is the responsibility of the Municipality to advise the Office of the Fire Marshal at your earliest opportunity.

When notifying us of any new appointments, please include the supporting background information that shows how their appointment was made, i.e., town council meeting notes, letter by CAO.

If you have any questions regarding the authority, duties, and responsibilities of Municipalities, regarding Fire Inspections, please contact my office at OFM@novascotia.ca

Yours truly,

Doug MacKenzie
Fire Marshal