

TOWN OF LUNENBURG
COUNCIL MEETING MINUTES
 February 14, 2023 | 6 pm
 Lunenburg Town Hall – Council Chamber



Present	Mayor Matt Risser, Deputy Mayor Peter Mosher, Councillors Melissa Duggan, Stephen Ernst, Councillor Ed Halverson, Jenni Birtles and Susan Sanford
Also present	Jamie Doyle, Chief Administrative Officer Kayla Byrne, Municipal Clerk Lisa Dagley, Finance Director Tyson Joyce, Director of Public Works Arthur MacDonald, Director of Community Development Hilary Grant, Senior Planning/Heritage Officer Heather McCallum, Public Engagement Specialist Michael Best, Communications Manager
Call to Order	The Mayor called the meeting to order at 6 p.m.
Land acknowledgment	The Mayor recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the February 14, 2023 meeting as presented.
Approval of Minutes	Moved and seconded that Council approve the minutes of the January 24, 2023 meeting as presented.
Public Hearings, Presentations and Questions	None.
Queen Elizabeth II Condolence Book	Council received a letter from the Lieutenant Governor's Office, thanking the Town for sharing its condolence book in memory of Queen Elizabeth II.
Water Treatment Plant Solar Array Engineering Design Budget Revision	Moved and seconded that the WTP Solar Array Engineering Design Budget be increased by \$17,500 (from \$20,500 to \$38,000) with the additional funding to be sourced from the Water Utility's Depreciation Reserve. <p style="text-align: right;">Motion carried unanimously</p>

Repealing of Town Policies	<p>Moved and seconded that Council give notice that at its next regular meeting on February 28, 2023, Council may consider repealing the following policies:</p> <ol style="list-style-type: none"> 1. Distribution of Town Pins 2. Reproduction and Use of the Town’s Flag and Logo 3. Legal Counsel for Lunenburg Council, Committee and Staff Members 4. Employment Related Sexual Harassment 5. Right to Refuse Work 6. Use of Seat Belts in Town Vehicles 7. Municipal Planning Strategy and Land Use By-Law Five (5) Year Review 8. Leaf Pick-Up and Disposal 9. Tree Limb and Brush Pick-Up and Disposal 10. Oil Spill Contingency and Waste Oil Disposal Policy (For Electric Utility) 11. Insertions with Electric Light Bills 12. Covid-19 Pandemic Property Tax Financing Program 13. Lunenburg War Memorial Community Centre Accounts Receivable Billing\Accounting Procedure 14. Staff Meeting Pay Procedure 15. Returned Cheques <p style="text-align: right;">Motion carried unanimously</p>
Appointment of Heritage Officer	<p>Moved and seconded that Council appoint Hilary Grant as a Heritage Officer for the Town of Lunenburg, as per Section 19 of the Heritage Property Act.</p> <p style="text-align: right;">Motion carried unanimously</p>
Additional Budget for Replacement Vehicle for the Water Utility	<p>Moved and seconded that \$31,332 for a Water Utility Replacement Vehicle be added to the 22/23 Water Utility Capital Budget with \$25,000 in funding from the Water Utility’s Depreciation Reserve to be added to the insurance proceeds.</p> <p style="text-align: right;">Motion carried unanimously</p>
In Camera Meeting	<p>Moved and seconded that Council meet in camera at 6:11 p.m. to consider the following matter pursuant to section 22 (2), Municipal Government Act:</p> <ul style="list-style-type: none"> • Acquisition, sale, lease and security of municipal property. <p style="text-align: right;">Motion carried unanimously</p>

Resumption of
Council Meeting

Council reverted to public session at 6:23 p.m. and approved the following motions in public session:

Moved and seconded that Council direct the CAO to execute the renewal of the respective leases for 80 Montague Street and 92-94 Montague Street as presented. **Motion carried unanimously**

Moved and seconded that Council direct the Chief Administrative Officer (CAO) to complete all necessary actions required to complete the sale of Upper Hall Street (PID 60500006), including negotiating as required to complete the transaction. **Motion carried unanimously**

Adjournment

There being no further business, the February 14, 2023 Council meeting adjourned at 6:24p.m.

Minutes were read and approved.