

TOWN OF LUNENBURG  
**COUNCIL MEETING MINUTES**  
 May 23, 2023 | 6 pm  
 Lunenburg Town Hall – Council Chamber




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Present	Deputy Mayor Peter Mosher, Councillors Stephen Ernst, Jenni Birtles and Susan Sanford
Absent	Councillors Ed Halverson and Melissa Duggan
Also present	Jamie Doyle, Chief Administrative Officer Tyson Joyce, Director of Public Works Hilary Grant, Senior Planner/Heritage Officer Trevor Hume, Planner Lauren Isabelle, Planner Michael Best, Communications Manager Kayla Byrne, Municipal Clerk Cpl. Traci Johnston, RCMP
Call to Order	The Deputy Mayor called the meeting to order at 6 p.m.
Land acknowledgment	The Deputy Mayor recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the May 23, 2023 meeting.  <b>Motion carried unanimously</b>
Approval of Minutes	Moved and seconded that Council approve the minutes of the May 9, 2023 meeting as presented.  <b>Motion carried unanimously</b>
RCMP Quarterly Report	Lunenburg RCMP Cpl. Traci Johnston presented the quarterly police report which highlighted statistics on various calls for services, staffing updates and community programs.  Councillors asked some clarifying questions. With respect to a question on communications surrounding local police raids and other visible police activity, Cpl. Johnson confirmed information statements on this activity can be shared with the Town.

Access Awareness Week 2023	Moved and seconded that Council proclaim May 28 – June 3, 2023 as Access Awareness Week in the Town of Lunenburg; and that Council approve flying the Access Awareness Week flag at the UNESCO Monument Flagpoles during this week.  <b>Motion carried unanimously</b>
Correspondence	Council received a letter from the Lunenburg Board of Trade (LBOT), requesting an opportunity to participate in the future development of an updated vending bylaw. Staff confirmed LBOT will be engaged in any future discussions on a proposed bylaw.
Film Policy	Moved and seconded that Council repeal and replace Policy #92 Filming Guidelines with the new Film Policy as presented.  <b>Motion carried unanimously</b>
Old Town Lunenburg State of Conservation Report 2023	Prior to voting on the motion, staff noted they will be making some minor editorial changes to the draft report, such as adding two properties to the provincial heritage properties in Lunenburg and changing some of the report's language to be a bit more neutral. It was noted these edits do not have an impact on the intent of the report.  Moved and seconded that Council endorse the 2023 Old Town Lunenburg State of Conservation Report as presented and direct staff to send it to Parks Canada's International Affairs Team.  <b>Motion carried unanimously</b>
2023 Heritage Recognition Awards	Moved and seconded that Council award the 2023 Heritage Recognition awards to the owners of 10 Sawpit Road, 114 York Street and 37 Tannery Road following the Heritage Advisory Committee's recommendation.  <b>Motion carried unanimously</b>
Development Officer Appointment	Moved and seconded that Council appoint Lauren Isabelle as a Development Officer for the Town of Lunenburg per Section 243 of the Municipal Government Act.  <b>Motion carried unanimously</b>
Provincial Funding Applications	Moved and seconded that Council direct staff to apply for funding from the Beautification and Streetscaping Program; and that Council direct staff to apply for funding from the Provincial Capital Assistance Program.  <b>Motion carried unanimously</b>

Water System Assessment Report      Staff noted the Water System Assessment Report is a requirement by Nova Scotia Environment.

Moved and seconded that Council approve adding \$15,645 (including HST) to the Water Utility Capital Budget for a Water System Assessment Report, and that this expenditure be funded through the Water Depreciation Reserve.

**Motion carried unanimously**

This funding will be used to hire a consultant to help draft the report.

Adjournment      There being no further business, the May 23, 2023 Council meeting adjourned at 6:45 p.m.

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Minutes were read and approved.