

TOWN OF LUNENBURG  
**COUNCIL MEETING MINUTES**

September 26, 2023 | 6 pm

Lunenburg Town Hall – Council Chamber and virtually through Zoom




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Present	Mayor Jamie Myra, Deputy Mayor Peter Mosher, Councillors Jenni Birtles, Stephen Ernst, Ed Halverson and Susan Sanford
Absent	Councillor Melissa Duggan
Also present	Jamie Doyle, CAO Lisa Dagley, Director of Finance Michael Best, Communications Manager Lisa Kendall, Municipal Engineer Arthur MacDonald, Director of Community Development Kayla Byrne, Municipal Clerk
Call to Order	The Mayor called the meeting to order at 6 p.m.
Land acknowledgment	The Mayor recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the September 26, 2023, meeting as presented. <p style="text-align: right;"><b>Motion carried unanimously</b></p>
Approval of Minutes	Moved and seconded that Council approve the September 12, 2023 meeting minutes as presented. <p style="text-align: right;"><b>Motion carried unanimously</b></p>
Public input for Council meetings	Alison Strachan inquired about a zoning change that occurred when the 2021 Land Use Bylaw was approved.  Robert Young inquired about annual CPI increases for councillors.
Net Zero Atlantic – NS Offshore Wind Resource	Christie Chaplin, a representative of Net Zero Atlantic, presented information on capacity building for the sustainable and inclusive development of Nova Scotia's offshore Wind Resources.  Councillors asked clarifying questions.

Occupational Health and Safety Policy Amendments

Moved and seconded that Council repeal sub-policy 46 (A) Joint Occupational Health and Safety Policy and replace this policy with Terms of Reference to be approved by the Chief Administrative Officer;

That Council repeal the following Joint Occupational Health and Safety sub-policies:

- 46 (B) Tag and Lockout Procedural Policy
- 46 (C) Chain Fall Hoist Inspection Procedural Policy
- 46 (D) Material Safety Data Sheets Policy
- 46 (E) Table Saw Work Procedure for Use Without a Guard
- 46 (F) Confined Space Procedure
- 46 (G) Public Works Department General Safe Work Procedures; and

That Council amend the Joint Occupational Health and Safety Policy as presented.

**Motion carried unanimously**

LUB amendment – Upper Hall Street rezoning

Moved and seconded that Council give first reading to the proposed amendments to the Land Use Bylaw, as presented in Attachment E, to allow for the rezoning of Upper Hall Street (PID 60726403) to Institutional (INS) Use Zone; and schedule a public hearing for a regular meeting of Council.

**Motion carried unanimously**

LUB amendment – off-site signage

Moved and seconded that Council give first reading to the proposed amendments to the Land Use Bylaw, as presented in Attachment D, to allow for the erection of off-site ground signage for landlocked businesses; and schedule a public hearing for a regular meeting of Council.

**Motion carried unanimously**

Permits

Council received an information report on Community Development permits.

Community Grants Policy Amendment

Moved and seconded that Council direct staff to amend the Community Grants Program Policy to include a criteria section specifically for students who live in the Town of Lunenburg who require additional funding for recreational or cultural opportunities at a provincial or national level and that \$2,000 from the total annual Community Grants Fund be used solely for student applicants who meet these criteria.

**Motion carried unanimously**

Lunenburg RV Park and Campground Benefits

Moved and seconded that Council direct the CAO to request detailed financial statements from the Lunenburg Board of Trade regarding any data relating to the financial and community benefits that the Lunenburg RV Park and Campground provides to the community.

**Motion carried unanimously**

In camera

Moved and seconded that Council move in camera at 6:54 p.m. to discuss agenda item 12.1 Personnel matter, as per the Municipal Government Act.

**Motion carried unanimously**

Recess

Before discussing any in camera items, the Mayor called a recess at 6:54 p.m.

Revert to open session: Committee Appointments

Council reverted to open session at 7:50 p.m. and made the following motions:

Moved and seconded that Council appoint Philip Mitchell to the Heritage Advisory Committee starting immediately for a two-year term.

**Motion carried unanimously**

Moved and seconded that Council appoint Irma Da Sie, Kush Pathak and Alex Greek to the Planning Advisory Committee starting immediately for a two-year term.

**Motion carried unanimously**

Moved and seconded that Council appoint Daniel Steele and Gale Fullerton to the Audit Committee starting immediately for a two-year term.

**Motion carried unanimously**

Adjournment

There being no further business, the September 26, 2023 Council meeting adjourned at 7:51 p.m.

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The minutes were read and approved.