

TOWN OF LUNENBURG
COUNCIL MEETING MINUTES

December 12, 2023 | 6 pm

Lunenburg Town Hall – Council Chamber and virtually through Zoom



Present	Mayor Jamie Myra, Deputy Mayor Ed Halverson (via Zoom), Councillors Jenni Birtles, Stephen Ernst, Peter Mosher, Melissa Duggan and Susan Sanford
Also present	Jamie Doyle, CAO Lisa Dagley, Director of Finance Tyson Joyce, Director of Public Works Hilary Grant, Director of Community Development Kayla Byrne, Municipal Clerk
Call to Order	The Mayor called the meeting to order at 6 p.m.
Land acknowledgment	The Mayor recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the December 12, 2023 meeting as presented. <p style="text-align: right;">Motion carried unanimously</p>
Approval of Minutes	Moved and seconded that Council approve the November 28, 2023 meeting minutes as presented. <p style="text-align: right;">Motion carried unanimously</p>
Public Input and Questions	A member of the public shared their opinions on the ongoing civic square project. A member of the public spoke in support of the buffer zone presented in the draft Old Town Lunenburg Heritage Conservation District Bylaw.
Presentations	None.
Old Town Lunenburg Heritage Conservation District Plan and By-law Update	Staff provided an update on the Old Town Lunenburg Heritage Conservation District Plan and By-law, which included recommended changes to the draft plan and bylaw. These recommended changes include: <ul style="list-style-type: none"> • Revising the Transition Area's guidelines to distinguish between urban and non-urban zones and ensure clear views from historical blockhouses towards Lunenburg Harbour. • Easing regulations for new and non-historic buildings in the Transition

Area.

- Mandating that new commercial and residential buildings within the World Heritage Site complement and remain distinct from existing character-defining structures nearby.

Councillors commented on and inquired about the bufferzone and the transition area. Councillors also inquired about removing the Hopson/Prince Loop from the Transition Area.

Councillors suggested that the second reading of the plan and bylaw be scheduled for a meeting in February.

Blockhouse Hill Design Project Moved and seconded that Council accept MacKay-Lyons Sweetapple Architect’s Blockhouse Hill Design Project What We Heard Report (Attachment A) as information.

Motion carried unanimously

WWTP Upgrade and Expansion Design and Engineering Design Staff provided an overview of the request for proposal for the Wastewater Treatment Plant upgrade, expansion, and engineering designs. Councillors asked some clarifying questions.

Moved and seconded that Council award the Wastewater Treatment Plant (WWTP) Upgrade and Expansion Design & Engineering Services Request for Proposals (RFP) to CBCL in the amount of \$517,863 + HST.

Motion carried unanimously

Municipal Capital Grown Program Staff provided an overview of the recommendation to apply to the Municipal Capital Growth Program.

Moved and seconded that Council approve an application to the Municipal Capital Growth Program under the Accessibility Category for the proposed 2024/25 Green Street Sidewalk Reconstruction Capital Project.

Motion carried unanimously

Budget Variance Council received a 2023/24 capital and operating budget variance report to September 30, 2023.

Adjournment There being no further business, the December 12, 2023 Council meeting adjourned at 6:55 p.m.

The minutes were read and approved.