

TOWN OF LUNENBURG
COUNCIL MEETING MINUTES

January 28, 2025 | 6 pm

Lunenburg Town Hall – Council Chamber and virtually through Zoom



- Present** Mayor Jamie Myra, Deputy Mayor Rachel Bailey, Councillors Renea Babineau, Debbie Dauphinee, Gale Fullerton, Alex Greek and Alison Strachan
- Also present** Hilary Grant, Interim CAO
Tyson Joyce, Director of Public Works
Marc Kiely, Interim Director of Community Development
Trevor Hume, Planner
Angela Shewchuk, Human Resources Consultant
Kayla Byrne, Legislative & Policy Manager
- Call to Order** The meeting was called to order at 6:00 p.m.
- Land acknowledgment** It was acknowledged that Lunenburg is located in the unceded territory of the Mi'kmaq people.
- Additions & Approval of Agenda** There was a general agreement from Council to add agenda item 14.4: Legal advice for closed session.

Moved and seconded that Council approve the agenda for the January 28, 2025 meeting as amended.

Motion carried unanimously
- Approval of Minutes** Moved and seconded that Council approve the January 14, 2025 meeting minutes as presented.

Motion carried unanimously
- Presentation: Dave Robb's Retirement** Council recognized Dave Robb for his years of dedication to the Lunenburg community as he retires from his role at Foodland. Beyond his work at the store, Dave has been an active community leader, contributing to fundraising initiatives and serving as Deputy Chief of the Lunenburg District Fire Department.
- Presentation: Jennifer Collins Classic** Council received a presentation on the Jennifer Collins Classic. The organizers inquired if the Town of Lunenburg could contribute financially or provide in-kind support (fee waivers or discounts) to recognize the event's economic and community impact.

Following the presentation Council made the following motion:

Moved and seconded that Council direct staff to enter into a conversation with the Jennifer Collins Classic organizing committee to explore potential ways the Town may be able to support the event, taking into consideration any logistical and budgetary constraints.

Motion carried unanimously

Presentation:
Parking and
Traffic Study

Council received the Lunenburg Traffic and Parking Study, which explores solutions to seasonal traffic and parking challenges. Recommendations include installing an all-way stop at Dufferin/Lincoln/Falkland, upgrading the Community Centre parking lot, and introducing a pay-by-plate parking system.

Councillors discussed and inquired about proposed changes to intersections, parking congestion in the downtown core, traffic flow and safety considerations, parking payment options, and concerns over the feasibility of relocating downtown employee parking.

There was general agreement to refer the Lunenburg Traffic and Parking Study to a future Committee of the Whole meeting to identify any possible follow-up actions and prioritize recommendations.

Council made the following motion:

Moved and seconded that Council direct staff to work towards collaborating with the Municipality of the District of Lunenburg and the local MLA to work towards the recommendation identified in the Parking and Traffic Study regarding safety improvements at the intersection of Route 332 and Trunk 3.

Motion carried unanimously

Public Input

Irma Da Sie addressed Council regarding town planning and the future use of municipal land. She noted that the discussion around a potential daycare center led her to consider the RV park as a possible location.

Jesse Ward requested more details on the upcoming strategic planning session, including its agenda, costs, and intended outcomes.

Correspondence

Council received a sponsorship request for Curl for a Cause. It was noted the Town had already provided a sponsorship earlier this year.

Council received an invitation to participate in Communities in Bloom.

Council received a letter from Paula Rennie outlining concerns regarding the management of Lunenburg's World Heritage Site and suggests several actions for Council's consideration, including responding to ICOMOS and reviewing aspects of the site's oversight. It was noted this discussion topic has been scheduled for an upcoming Committee of the Whole meeting.

(CUPE) Local 1780 Council received a verbal report on the new collective agreement between the Town of Lunenburg and CUPE Local 1780, covering non-management Public Works staff. The four-year agreement (November 1, 2024 – October 31, 2028) includes a \$3.50 per hour wage increase in the first year, followed by 3% annual increases for the remaining three years.

Following the report, Council made the following motion:

Moved and seconded that Council ratify the 2024–2028 collective agreement with the Canadian Union of Public Employees (CUPE) Local 1780, as approved by CUPE Local 1780 members on January 14, 2025, and authorize the Interim Chief Administrative Officer to execute the agreement on behalf of the Town of Lunenburg.

Motion carried unanimously

Curbside Waste Collection Services Contract Moved and seconded that Council award the Curbside Waste Collection Services Contract to GE's All Trucking Limited from fiscal 2026/27 up to fiscal 2032/33.

Motion carried unanimously

RFP Award: Stormwater Separation Masterplan Moved and seconded that Council increase the budget for the Storm Separation Plan Project to \$127,000 funded by Sewer Reserves.

Motion carried unanimously

Moved and seconded that Council award the Stormwater Separation Masterplan Request for Proposal (RFP) to CBCL for the amount of \$109,975 + HST.

Motion carried unanimously

Accessible Housing Incentive Policy Moved and seconded that Council give notice to approve the new Accessible Housing Incentive Policy as presented.

Motion carried unanimously

Notices of Motion
/ Councillor
Reports

Councillor Strachan provided a reminder that the Cultural Tourism Working Group will meet at the Fisheries Museum on Thursday, with public sessions scheduled from 1:00–3:00 PM and 4:00–6:00 PM, encouraging community attendance.

Additionally, Councillor Strachan commended staff for their efforts in negotiating the new collective agreement.

Councillor Dauphinee acknowledged World Cancer Day on February 4th, highlighting its 2025-2027 theme, "United by Unique," emphasizing a people-centred approach to cancer care. She encouraged the community to honour those affected, support cancer patients, and contribute where possible.

Deputy Mayor Bailey provided a follow-up on the Parking and Traffic Study, noting that a February 27, 2024, motion by the previous Council directed staff to work on a proposed Land Use Bylaw amendment to enable up to five on-site parking spaces in front yards. This amendment was reviewed by the Planning Advisory Committee (PAC) but has not progressed further. In response to this, Council made the following motion:

Moved and seconded that Council direct staff to expand their review beyond the motion passed on February 27, 2024, which directed staff to work on a proposed amendment to the Land Use By-law (LUB) to enable up to five on-site parking spaces in front yards, and further explore additional options to address parking challenges in the Salt Meadow subdivision and the apartment buildings in that neighbourhood.

Motion carried unanimously

In addition, direction was given to staff to arrange a meeting with the Deputy Mayor, CAO, Bylaw Officer, and RCMP to discuss ongoing issues in the Salt Meadow subdivision, including but not limited to parking challenges, traffic safety, and bylaw enforcement concerns.

Deputy Mayor Bailey provided the following notice of motion for consideration at Council's next regular meeting: That staff begin the planning process to consider amending the Land Use By-law to change the zoning of the Salt Meadow subdivision from Medium Density to Low

Density, consistent with the intent and configuration of the original property development plan.

Next Committee of the Whole

There was a general agreement that Council's schedule its next Committee of the Whole meeting for Tuesday, March 4, 2025 at 6 p.m. in Council Chambers.

Upcoming COTW items include:

- Washroom Facilities at Lunenburg Academy
- Heritage Impact Inquiry on Buffer Zone Development
- Cornwallis Street Renaming
- Short-Term Housing Report
- Traffic and Parking Study

Closed session

Moved and seconded that Council move in closed session at 7:48 p.m. to discuss agenda items 14.1, 14.2 and 14.3 per the Municipal Government Act.

Motion carried unanimously

Before heading into closed session, the Mayor called a brief recess.

Adjournment

Council reverted to open session at 9:47 p.m.

There being no further business, the January 28, 2025 Council meeting adjourned at 9:47 p.m.

The minutes were read and approved.