

TOWN OF LUNENBURG
COMMITTEE OF THE WHOLE MEETING MINUTES

March 4, 2025 | 6 pm

Lunenburg Town Hall – Council Chamber and virtually through Zoom



- Present Mayor Jamie Myra, Deputy Mayor Rachel Bailey, Councillors Renea Babineau, Debbie Dauphinee, Gale Fullerton, Alex Greek and Alison Strachan
- Also present Marvin Macdonald, Interim CAO
Tyson Joyce, Director of Public Works
Marc Kiely, Interim Director of Community Development
Kayla Byrne, Legislative & Policy Manager
Ellen Johnson, Regional Accessibility Coordinator
Gem Roberts, Regional Anti-Racism and Diversity Coordinator
- Call to Order The meeting was called to order at 6:00 p.m.
- Land acknowledgment It was acknowledged that Lunenburg is located in the unceded territory of the Mi'kmaq people.
- Approval of the agenda Moved and seconded that Committee of the Whole approve the agenda for the March 4, 2025 meeting as presented.
Motion carried unanimously
- Approval of the minutes Moved and seconded that Committee of the Whole approve the minutes from the February 12, 2025 meeting as presented.
Motion carried unanimously
- Accessibility Plan Moved and seconded that Committee of the Whole direct staff to incorporate the proposed regional actions into the draft Lunenburg County Accessibility Plan 2025-2028 and return the final plan to Council for consideration and approval at the March 25, 2025, meeting.
Motion carried unanimously
- It was noted that the Town of Lunenburg-specific recommendations will return for further discussion at a future meeting.
- Draft Anti-Racism & Diversity Plan Moved and seconded that Committee of the Whole refer the Draft Anti-Racism & Diversity Plan to Council for consideration and approval at the March 25, 2025, meeting.

Motion carried unanimously

Heritage Impact on Buffer Zone The Committee agreed through consensus to direct staff to respond to the letter from ICOMOS Canada.

Washroom Facilities at Lunenburg Academy The Committee invited Bruce Hebb from the Lunenburg Academy Foundation to speak on behalf of this item. Mr. Hebb proposed exploring a temporary washroom solution, clarifying that port-a-potties or expensive permanent structures were not what is being sought. He suggested modest composting toilet facilities as a potential option and expressed a willingness to collaborate with the Town to develop a suitable plan if funding could be secure.

The Committee agreed through consensus to direct staff to explore the feasibility and cost estimates for a washroom solution at Lunenburg Academy.

Traffic and Parking Study Council reviewed and discussed recommendations from the traffic and parking study, identifying several areas for further consideration.

Moved and seconded that Committee of the Whole direct staff to research the requirements for lowering speed limits below 50 km/h in the Town of Lunenburg and provide a report with recommendations as to where speed limits could be lowered.

Motion carried unanimously

Moved and seconded that Committee of the Whole direct staff to bring forward cost estimates for the following initiatives as part of the 2025/26 budget deliberations:

- Reconfiguration of the Community Centre parking lot
- Accessible parking considerations
- Paid parking options
- Consistent signage improvements

Motion carried unanimously

Councillors discussed the feasibility of implementing paid parking and upgrading metering technology. Some noted that this would require significant infrastructure changes and careful planning, suggesting it may be too complex to implement in the upcoming fiscal year. Others questioned whether a moderate solution, such as upgrading existing meters to accept card payments, could be explored instead of a full transition to a digital pay-by-plate system.

It was noted that a previous motion had already directed staff to explore pay-by-plate parking, meaning some work may have already been completed.

2025/26 REMO
Budget

Moved and seconded that Committee of the Whole direct staff to present Option 1 (Regional Staff – Status Quo + Coordinator) to the REMO Advisory Committee as the Town of Lunenburg’s preferred choice for the coming year, with the expectation that it will be implemented as a staged approach and further assessed in future years.

Motion carried unanimously

Moved and seconded that Committee of the Whole direct staff to present Option 2 (Revised Approval Process) as the Town of Lunenburg’s preferred choice to the REMO Advisory Committee.

Motion carried unanimously

Adjournment

There being no further business, the March 4, 2025 Committee of the Whole meeting adjourned at 6:51 p.m.

The minutes were read and approved.