

**COUNCIL MEETING MINUTES
TOWN OF LUNENBURG**

July 15, 2025 | 6 pm

Lunenburg Town Hall - Council Chamber



Present	Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Alex Greek, Renea Babineau, Gale Fullerton, and Alison Strachan
Regrets	Councillor Debbie Dauphinee
Also present	Marvin Macdonald, Interim CAO Marc Kiely, Director of Community Development Tyson Joyce, Director of Public Works Jamie Deans, Communications and Events Coordinator Kayla Byrne, Legislative and Policy Advisor Kristi Tibbo, Director of Recreation
Call to Order	The Mayor called the meeting to order at 6:00 p.m.
Land Acknowledgment	The Mayor recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the July 15, 2025 meeting with the following addition: <ul style="list-style-type: none">8.1 Doc Fest Banners Request - Lunenburg Doc Fest <p style="text-align: right;">Motion carried unanimously</p>
Approval of Minutes	Moved and seconded that Council approve the June 24, 2025 meeting minutes with the following correction: In the Councillor Reports section, it was noted that some of Mayor Myra's report was attributed to Deputy Mayor Bailey, and that this should be corrected to accurately reflect each respective councillor's report. <p style="text-align: right;">Motion carried unanimously</p>
Public Input	Robert Young provided comments and asked questions regarding the Canada Day celebrations, including event supplies, volunteer coordination, and community contributions. He also offered suggestions related to future fundraising opportunities and green infrastructure projects.
Correspondence	With respect to banner hanging requests, one from Lunenburg Doc Fest and one from the Lunenburg Legion, Council made the following motion:

Moved and seconded that Council direct staff to explore options for banner installation, taking into consideration the current requests, including potential logistics, responsibilities, and costs, and how similar requests may be accommodated in the future.

Motion carried unanimously

Council received notification that the Town's annual expense for RCMP has increased 6.6 %, totalling \$1,140,917.

With respect to a request from Farmers' Markets of Nova Scotia, Council made the following motion: Moved and seconded that Council direct staff to provide a letter of support for the Nourishing Communities Program as requested by the Farmers' Markets of Nova Scotia.

Motion carried unanimously

Traffic and Parking
Study Items

Council received an information report outlining further details on two items identified from the recent Traffic and Parking Study: the reconfiguration of the Community Centre parking lot and accessibility improvements to municipal parking. The report provided conceptual design elements, potential benefits, and preliminary cost estimates for the Community Centre lot, anticipated for future capital planning. It also identified opportunities for phased upgrades to accessible parking across Town-owned spaces, in alignment with provincial standards and the regional accessibility plan.

Questions focused on long-term design considerations of the Community Centre parking lots, including safety features, and the overall usability of the revised layout. There was discussion about the balance between increasing parking capacity and maintaining adequate space for vehicle access and pedestrian safety. Council also showed support for beginning accessibility improvements this year, emphasizing the importance of prioritizing high-impact areas and aligning with broader accessibility goals.

Community Grants

Moved and seconded that Council approve the allocation of funds for the 2025/26 Community Grants Program as presented in Attachment A.

Motion carried unanimously

Councillors suggested that for future years, the contribution for Lunenburg County Wheels be considered outside of the Community Grants Program; and perhaps consider a different funding model for this program.

Fire Hall Apron
Replacement

Moved and seconded that Council increase the budget for the Fire Hall Apron Replacement Project to \$212,100 funded by Deed Transfer

Taxes.

Motion carried unanimously

Moved and seconded that Council award the Fire Hall Apron Replacement Tender to Dexter Construction Company Ltd for the amount of \$169,900+ HST.

Motion carried unanimously

Funding
Reallocation: Starr
Street New
Sidewalk Project

Before making a decision on this item, Council inquired as to why the Pelham Street sidewalk was being considered over other priority sidewalks. Staff explained Pelham Street was selected because its existing sidewalk is in poor condition and presents challenges for pedestrians due to uneven surfaces; and the project was already scheduled in the Town’s capital plan for design in 2026/27, followed by construction in 2027/28. This reallocation allows the design work to proceed a year earlier, letting construction move forward sooner.

Moved and seconded that Council reallocate the Starr Street New Sidewalk funding of \$36,000 (including net HST) to the Pelham Street Sidewalk (Shipyard Hill to Town Limits) Renewal Project.

FOR	AGAINST	
5 Councillors	1 Councillor (Mayor Myra)	Motion carried

Regional Economic
Development
Partnership

Moved and seconded that Council direct staff to proceed with the proposed regional economic development planning initiative and contribute \$5,000 toward the study and action plan.

Motion carried unanimously

Appointing a Code
of Conduct
Investigator

Moved and seconded that Council appoint Taylor MacLellan and Cochrane as the municipal Code of Conduct investigator.

Motion carried unanimously

Notices of Motion,
Information
Requests and
Councillor Reports

Council welcomed Kristi Tibbo, the new Director of Recreation. Council also thanked Marvin MacDonald, who will soon be completing his interim role as CAO.

It was also noted that Council will change its August 12 regular meeting to August 19.

Councillor Fullerton provided an update on the June 30 visit of the Royal Norwegian Navy Band to Lunenburg.

Councillor Strachan reflected on the recent grant application process and emphasized the value of community collaboration in addressing challenges such as food insecurity.

Deputy Mayor Bailey shared reflections on the community grants process, noting the remarkable variety and impact of local volunteer efforts across the community. She also highlighted the upcoming 55+ Games.

Notice of Motion: Deputy Mayor Bailey gave notice of motion requesting a review and possible updates to the Town's Community Grants Policy ahead of the next application cycle.

The Mayor highlighted recent community events that celebrated Lunenburg's heritage and local achievements. He also attended the unveiling of a new statue honouring Captain Angus Walters at the entrance of the Golf Club.

Items for
Consideration at
COTW

It was noted that there will not be a Committee of the Whole meeting in August.

Motion Action List

Council received the motion action list for information.

Closed Session &
Revert to Open
Session

Moved and seconded that Council move into closed session at 7:36 p.m. per the Municipal Government Act to discuss agenda items 15.1 and 15.2.

Motion carried unanimously

Council reverted to open session at 8:31 p.m.

Adjournment

There being no further business, the Council meeting adjourned at 8:32 p.m.

Minutes were read and approved.