

**COUNCIL MEETING
TOWN OF LUNENBURG**

August 19, 2025 | 6 pm
Lunenburg Town Hall - Council Chamber



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| Present | Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Alex Greek, Renea Babineau, Gale Fullerton, Debbie Dauphinee and Alison Strachan |
| Also present | Paul Nopper, CAO
Tyson Joyce, Director of Public Works
Marc Kiely, Director of Community Development
Jamie Deans, Communications and Events Coordinator
Kayla Byrne, Legislative & Policy Advisor
Laura LeGresley, Heritage Officer |
| Call to Order | The Chair called the meeting to order at 6:03 p.m. |
| Land Acknowledgment | The Chair recognized Lunenburg's location on the unceded territory of the Mi'kmaq people. |
| Additions/Deletions to Agenda | Moved and seconded that Council add agenda item 4.2 CAO Appointment to the August 19, 2025 Council meeting agenda.
Motion carried unanimously |
| Approval of Agenda | Moved and seconded that Council approve the agenda for the August 19, 2025 meeting as amended.
Motion carried unanimously |
| CAO Appointment | Moved and seconded that Council waive the requirement for notice to consider a motion to appoint a Chief Administrative Officer, in accordance with Section 3.2 of the Chief Administrative Officer Bylaw.
Motion carried unanimously

Moved and seconded that Council appoint Paul Nopper as the Chief Administrative Officer for the Town of Lunenburg, effective immediately, in accordance with Section 3.2 of the Chief Administrative Officer Bylaw.
Motion carried unanimously |
| Approval of Minutes | Moved and seconded that Council approve the July 15, 2025 meeting minutes as presented.
Motion carried unanimously |

Public Input and Questions

Lynne Hannah raised concerns about the welfare of horses used by a local business and how this welfare is monitored.

With respect to this topic, the CAO advised that staff and Council members have been meeting with the operator, reviewing Standard Operating Procedures (SOPs), and requesting a veterinary certificate, which is expected later this week. The Department of Agriculture inspected the operation in July and found that standards were being exceeded. Once the certificate and reviews are complete, staff will determine if further action is needed. In the meantime, the operator is continuing to operate under their SOPs.

Irma Da Sie expressed concerns over the proposed sale of the Old Train Station, urging Council to consider a long-term lease rather than a sale.

Duncan Kroll expressed support for the proposed water metering.

Townsend Anderson expressed concerns over the proposed sale of the Old Train Station and expressed an interest in applying to register the property as a municipal heritage property.

Thom Barclay expressed concerns about water quality in the harbour, suggesting that the issue requires attention from multiple levels of government.

Paula Rennie expressed concerns over the proposed sale of the Old Train Station, suggesting that the property be registered as a municipal heritage property.

Another member of the public, who did not provide their name, raised concerns about the welfare of horses used by a local business.

Correspondence

With respect to a letter received from MODL regarding a REMO Advisory Committee motion, Council made the following motion:

Moved and seconded that Council support the process of hiring a facilitator to conduct an all-Council session to review the REMO Governance Model, as recommended by the REMO Advisory Committee at its meeting held July 21, 2025.

Motion carried unanimously

Sale of 18 Dufferin Street (Old Train Station)

Before making a decision on this item, Council invited a representative from Second Story Women's Centre to speak on the proposed purchase of 18 Dufferin Street. The representative spoke in support of the sale, noting the Centre's long-standing presence in the building and commitment to its care.

Moved and seconded that Council approve the sale of the Old Train Station located at 18 Dufferin Street to the Second Story Women's Centre at a below market value price of \$383,403, with the conditions as discussed applied.

Motion carried unanimously

HSMBC Review of Designation

Moved and seconded that Council endorse the process underway by the Historic Sites and Monuments Board of Canada and Parks Canada for the Review of the designation of Old Town Lunenburg Historic District National Historic Site of Canada.

Motion carried unanimously

Marketing Levy By-law

With respect to a request for direction from staff on the drafting of a marketing levy by-law, Council made the following motion:

Moved and seconded that Council direct staff to proceed with Option 3, as presented in the staff report, for the proposed Marketing Levy By-law.

Motion carried unanimously

Lunenburg Academy Roof Repairs

Before making any decision on this item, Council invited a representative from the Lunenburg Academy Foundation to speak. They spoke in support of moving along with the project in the future.

Moved and seconded that Council defer the Lunenburg Academy Roof Repairs Project, with the intention of Staff keeping the same scope for the 2026/27 Town Capital Budget and proceeding with the tender process as soon as possible.

Motion carried unanimously

RFP Award: Water Meter Supply & Installation

Moved and seconded that Council increase the budget for Water Meter Supply and Installation Project Budget for 2025/26 to \$1,048,000 funded by Depreciation Reserves.

Motion carried unanimously

Moved and seconded that Council award the Water Meter Supply and Installation Request for Proposals (RFP) to Neptune Technology Group for the amount of \$839,741+ HST.

Motion carried unanimously

100th Fishers' Memorial Service

Before making any decision on this item, Council invited other partners of the 100th Fishers' Memorial Service to share more information about the event.

Moved and seconded that Council approve the rental of a tent to support the Fisher's Memorial Service and associated anniversary programming, and further support the event with a \$1,500

contribution toward the mug-up event and other typical expenses, including the purchase of a table for the event, with the seats donated back to the organizers to be made available to families of fishers being honoured.

Motion carried unanimously

Community Climate Capacity Program Staff informed Council that the Town has been accepted into the Community Climate Capacity (CCC) Program, a provincial initiative that helps coastal municipalities plan and respond to climate change.

Community Grant Policy Review Moved and seconded that Council direct staff to review and, if necessary, propose updates to the Town's Community Grants Policy in advance of the next application cycle.

Motion carried unanimously

Review of Hack and Trolley By-law Moved and seconded that Council direct staff to review the Hack and Trolley By-law, taking into account regulations from other jurisdictions with similar climates and tourism activities, and bring the review back for discussion at an upcoming Committee of the Whole meeting, with the intent that any required updates to the by-law be completed by Spring 2026.

Motion carried unanimously

Livestreaming of meetings Moved and seconded that Council direct staff to prepare a report for discussion at a future Committee of the Whole meeting that reviews the Town's current practices for livestreaming Council and committee meetings, identifies which types of meetings should be livestreamed, and includes a scan of livestreaming practices in other Nova Scotia municipalities.

Motion carried unanimously

Wastewater Treatment and Harbour Water Quality Moved and seconded that Council direct staff to prepare a report on the Town's wastewater treatment system and its relationship to harbour water quality, including:

- An overview of whether and how untreated or partially treated sewage may enter the Front or Back Harbour;
- A plain-language summary of the current treatment system upgrades and their anticipated impact on effluent quality; and
- Contextual information to support public understanding of the Town's wastewater practices.

Motion carried unanimously

Councillor Reports Councillors shared updates on recent and upcoming community events, recognized the contributions of local residents and organizations, and offered remarks of remembrance and congratulations. Reports highlighted the busy summer season and cultural and recreational activities.

Items for Consideration at COTW. The next Committee of the Whole meeting is scheduled for September 2, 2025.

Motion Action List The motion action list was received for information.

Closed Session Moved and seconded that Council move in closed session at 7:53 p.m. to discuss agenda items 15.1, 15.2, and 15.3.

Motion carried unanimously

Before any closed session discussions started, Council held a brief recess.

Revert to open session Council reverted to open session at 8:29 p.m.

Transport Canada Lease After reverting to open session, Council made the following motions:

Moved and seconded that Council waive public notice in order to make a decision on Lease M2429229.

Motion carried unanimously

Moved and seconded that Council approve Lease M2429229 with the Government of Canada for the Tannery Road water access as presented and authorize the Mayor and Chief Administrative Officer to sign the lease on behalf of the Town.

Motion carried unanimously

Adjournment There being no further business, the Council meeting adjourned at 8:31 p.m.

Minutes were read and approved.