

**COMMITTEE OF THE WHOLE
TOWN OF LUNENBURG**

October 7, 2025 | 6 pm
Lunenburg Town Hall - Council Chamber



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- Present Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Alex Greek, Debbie Dauphinee, Renea Babineau, Gale Fullerton, Alison Strachan
- Also present Paul Nopper, CAO
Tyson Joyce, Director of Public Works
Marc Kiely, Director of Community Development
Kayla Byrne, Municipal Clerk
Jamie Deans, Communications and Events Coordinator
- Call to Order The Chair called the meeting to order at 6:00 p.m.
- Land Acknowledgment The Chair recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
- Additions/Deletions to Agenda Moved and seconded that Committee of the Whole add the following item to today's agenda:
- Presentation: Staff Recognition
Motion carried unanimously
- Approval of Agenda Moved and seconded that Committee of the Whole approve the agenda for the October 7, 2025 meeting as presented.
Motion carried unanimously
- Approval of Minutes Moved and seconded that Committee of the Whole approve the minutes from the September 2, 2025 meeting as presented.
Motion carried unanimously
- Presentation Council received a letter from long-time employee Kelly Jardine, announcing her retirement effective September 29, 2025, after nearly 30 years of service as Administrative Assistant to the Mayor and CAO. Councillors expressed appreciation for Kelly's years of service.
- Correspondence Council received a letter from a resident regarding livestreaming and recording practices for municipal meetings.
- Town & Water Utility Capital Projects Status Updates Council reviewed the Town & Water Utility Capital Projects Status Updates.
Positive feedback was shared regarding overall project progress,

particularly at the Wastewater Treatment Plant. Council also discussed the Academy roof repair project, with questions raised about whether issuing the tender earlier than 2026 could provide an advantage. Staff noted that the consultant is revising the project scope and that timing could align with the upcoming capital budget cycle, possibly through pre-approval.

Livestreaming and
Recording
Meetings

Staff presented a report following Council's August direction to review current practices for live streaming and archiving meetings on YouTube and to provide recommendations informed by a jurisdictional scan.

The report recommended that only Council and Committee of the Whole meetings continue to be live streamed and archived, noting these are the meetings where deliberations and decisions occur.

Council members expressed support for the recommendations, highlighting the importance of accessibility, inclusion, and creating safe spaces for participation. Comments also focused on the need to improve audio and microphone systems in Council Chambers to enhance sound quality for attendees and recordings. Staff advised that improved audiovisual equipment options would be explored and brought forward as a budget consideration.

Moved and seconded that Committee of the Whole direct staff to prepare a policy on live streaming and archiving meetings based on the recommendations outlined in the staff report, for consideration at an upcoming Council meeting.

Motion carried unanimously

Information
Report:
Moratoriums on
Development

Staff provided clarification in response to Council's previous inquiries regarding the Town's ability to pause or halt development activity while reviewing planning documents. Legal advice confirmed that Council cannot impose a moratorium on development, as the Town's policies and bylaws under the Municipal Government Act provide for established development processes. However, Council may manage and sequence development through mechanisms such as development agreements, procedural controls, and clearer pre-development requirements.

Staff advised that work is underway on a pre-development checklist to ensure that proposed projects are reviewed across departments, before coming to Council. This process aims to identify servicing capacity, infrastructure constraints, and heritage considerations early in the review stage.

Council members emphasized that they are supportive of appropriate and sustainable development, noting that the intent of the discussion

was not to oppose growth but to ensure that infrastructure, particularly electrical capacity, can support new projects.

Grant Funding
Request:
Tharangam
Lunenburg

Moved and seconded that Committee of the Whole recommend that Council authorize a cash grant of \$500 to Tharangam Lunenburg to support their participation in the October 18, 2025, Chendamalam celebration in Mississauga, Ontario, as part of the Atlantic Canada ensemble.

Motion carried unanimously

Notices of Motion,
Information
Requests and
Councillor Reports

Councillors noted some upcoming community events, like the 10th anniversary of the Lunenburg Literary Festival.

Adjournment

There being no further business, the Council meeting adjourned at 6:35 p.m.

Minutes were read and approved.