

**COUNCIL MEETING
TOWN OF LUNENBURG**

October 14, 2025 | 6 pm
Lunenburg Town Hall - Council Chamber



Present	Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Alex Greek, Renea Babineau, Gale Fullerton, Debbie Dauphinee and Alison Strachan
Also present	Paul Nopper, Chief Administrative Officer Kayla Byrne, Legislative and Policy Advisor Marc Kiely, Director of Community Development Jamie Deans, Communications and Events Coordinator Tyson Joyce, Director of Public Works Jacob McGuigan, Accountant
Call to Order	The Chair called the meeting to order at 6:00 p.m.
Land Acknowledgment	The Chair recognized Lunenburg’s location on the unceded territory of the Mi’kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the October 14, 2025 meeting with the following additions: <ul style="list-style-type: none">• 11.9 Veterans Crosswalk• 11.10 Nov. 11 Meeting Schedule Change <p style="text-align: right;">Motion carried unanimously</p>
Approval of Minutes	Moved and seconded that Council approve the September 22, 2025 meeting minutes as presented. <p style="text-align: right;">Motion carried unanimously</p>
Public Input and Questions	Robert Young requested information about the Maritime Municipal Electrical Utility Alliance. Staff explained it is a partnership of municipal utilities that share best practices and pursue green energy opportunities, while the Town continues to receive power through Nova Scotia Power. Mr. Young suggested exploring solar panels on municipal buildings to access green funding and asked about the new wastewater treatment plant cost, which staff estimated at \$12–13 million. Oliver Osmond expressed appreciation for the Town’s long-standing snow-clearing service on Knickle Road Extension and Buena Vista Court. He thanked the Town for its past support and recognized that continuation of the service may no longer be feasible.

Jennifer Corson raised concerns about the proposed affordable housing tax forgiveness policy and how it aligns with the financial realities of affordable housing projects, particularly where developments rely on CMHC funding.

Policy
Amendments:
Snow Removal
Policy

Councillor Dauphinee declared a conflict of interest and did not take part in the discussion or vote on the item.

Following the review of the staff report, councillors expressed concern about the legal and insurance implications, particularly the Town's potential liability if accidents occur on roads that do not meet municipal standards. Discussions indicated support for a sunset provision allowing one additional winter season to give residents time to find alternate snow-clearing contractors, recognizing that suitable private equipment and operators may be limited.

The chair called a recess from 6:30 p.m. until 6:37 p.m.

Moved and seconded that Council approve that Public Works continue to provide salting, sanding, and snow removal services for Buenavista Court and Knickle Road Extension for one additional winter season (2025–2026), after which the arrangement will automatically end unless renewed by Council, subject to the following conditions:

1. Service Scope: Public Works will perform salting, sanding, and snow removal only on the roadway surfaces of Buenavista Court and Knickle Road Extension; and that the cost of this will be borne by the property owners at cost plus 10 %.
2. Service Method: These private roadways will be maintained in line with the Town's standard winter maintenance practices, rather than through a call-out process.
3. Inspection: Public Works will inspect Buenavista Court and Knickle Road Extension before the start of the 2025–2026 winter season to confirm they remain suitable for service and to document their condition. Any deficiencies or safety issues identified will be reported to the property owners and must be addressed before service begins.
4. Indemnification: Property owners of Buenavista Court and Knickle Road Extension will indemnify and hold harmless the Town of Lunenburg from any claims, damages, or liabilities arising from or related to the provision of winter maintenance services on these private roads.

5. Future Requests: No other existing or future private roadways will be considered for inclusion in Public Works' salting, sanding, or snow removal operations.
6. Sunset Clause: This approval shall expire on April 30, 2026, unless Council provides further direction.

Motion carried unanimously

Community
Member
Appointments

Moved and seconded that Council appoint Kelly Goudie to the Anti-Racism and Anti-Discrimination Advisory Committee for a term ending March 31, 2026.

Motion carried unanimously

Moved and seconded that Council appoint Linda Mills and Natasha Strickland and reappoint Teresa Alexander-Arab to the Lunenburg County Accessibility Advisory Committee for three-year terms, each ending September 30, 2028.

Motion carried unanimously

Terms of Reference
Amendment

Moved and seconded that Council approve an immediate amendment to the Lunenburg County Anti-Racism & Anti-Discrimination Committee Terms of Reference to allow any member of the Committee, including but not limited to Council representatives, to serve as Chair.

Motion carried unanimously

Affordable Housing
Tax Relief Policy

Moved and seconded that Council approve the Affordable Housing Tax Relief Policy as presented.

Motion carried unanimously

LUB Amendment:
Salt Meadows – 1st
reading

Moved and seconded that Council approve first reading of an amendment to the Land Use Bylaw to rezone to Lower Density Residential Use the Salt Meadows subdivision, which includes all lots within the Town's boundaries on Wood Street, Whynacht Street and Adams Street, and also includes PID 60731452 (off Rudolf Drive/Morash Lane).

Motion carried unanimously

Grant Funding
Request:
Tharangam
Lunenburg

Moved and seconded that Council authorize a cash grant of \$500 to Tharangam Lunenburg to support their participation in the October 18, 2025, Chendamelam celebration in Mississauga, Ontario, as part of the Atlantic Canada ensemble.

Motion carried unanimously

Audited 2024/25
Town Financial
Statements

That Council confirm approval of the audited 2024/25 Town Financial Statements as recommended by the Audit Committee at its September 29, 2025 meeting.

Motion carried unanimously

- Funding Pre-Application: Safe and Active School Routes That Council approve an application to the Safe and Active School Routes Funding Pre-Application, focused on the Victoria Road (between Green Street and the BMR crossing) Sidewalk Renewal Project and safety improvements along the one-way section of Green Street.
- Motion carried unanimously**
- Information Reports Council received, for information, the potable water and wastewater quality test results for April – June 2025.
- Veterans Crosswalk Staff provided a verbal report regarding the proposed veterans crosswalk. Staff advised that the preferred location is on Duke Street near the Legion, where the pavement is in good condition and easier to maintain, with an estimated cost of approximately \$3,000. The previously discussed alternative location on King Street near the war memorial was not recommended due to extensive cracking and patching, as staff felt it would be more respectful to veterans to avoid a site that could deteriorate quickly and require frequent repairs.
- Moved and seconded that Council waive notice to consider a decision on the installation of a Veterans Crosswalk.
- Motion carried unanimously**
- Moved and seconded that Council approve the installation of a decorative Veterans Crosswalk on Duke Street adjacent to the Royal Canadian Legion, at an estimated initial cost of \$3,000; and that the design align with the key findings of the Transportation Association of Canada’s Report on Non-Standard Pavement Markings, with the goal of completing installation before November 11, 2025.
- Motion carried unanimously**
- Moved and seconded that Council consider an annual renewal budget of \$3,000 for ongoing maintenance of the Veterans Crosswalk and include it in upcoming budget deliberations.
- Motion carried unanimously**
- November Meeting Schedule Moved and seconded that Council move its regularly scheduled meeting of Tuesday, Nov. 11, 2025 to Wednesday, Nov. 12, 2025 in accordance with the Procedural Policy.
- Motion carried unanimously**
- Items for COTW Council confirmed that it would change its Committee of the Whole meeting from Tuesday, Nov. 4, to Monday, Nov. 3, to accommodate the NSFAM conference.

- Councillor Reports Councillors highlighted community events such as the flag raising for the National Day of Truth and Reconciliation and Mi'kmaq History Month, as well as the 10th anniversary of the Lunenburg Literary Festival.
- The Mayor provided an update regarding the Public Participation Meeting (PPM) scheduled for the following evening, clarifying that while the session would be audio recorded and posted to YouTube as advertised, future PPMs would not be publicly posted in order to create a more comfortable environment for participants.
- Motion Action List Council received the Motion Action List for information.
- Adjournment There being no further business, the Council meeting adjourned at 7:08 p.m.

Minutes were read and approved.