

**COUNCIL MEETING
TOWN OF LUNENBURG**

December 9, 2025 | 6 pm
Lunenburg Town Hall - Council Chamber



Present	Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Alex Greek, Debbie Dauphinee, Renea Babineau, Gale Fullerton and Alison Strachan
Also present	Paul Nopper, CAO Tyson Joyce, Director of Public Works Kayla Byrne, Municipal Clerk Jamie Deans, Communications and Events Coordinator
Call to Order	The Chair called the meeting to order at 6:00 p.m.
Land Acknowledgment	The Chair recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the December 9, 2025 meeting as presented. Motion carried unanimously
RCMP Quarterly Report July – September 2025	For information Council received the RCMP Quarterly Report July – September 2025. Council highlighted the desire for a dedicated discussion on community safety and traffic-related issues, acknowledging preliminary internal conversations and the value of formal engagement with the RCMP to identify shared priorities. Questions were raised regarding trends in impaired driving. The RCMP reported that alcohol remains the most common cause of impairment, but noted that enhanced drug-recognition training and new equipment will strengthen their ability to detect drug-impaired drivers.
Correspondence	Council received a staff update highlighting recent successes in recruitment, retention, and succession planning within the Finance Department. Council recognized and congratulated staff member Jacob McGuigan for completing the requirements for his Chartered Professional Accountant (CPA) designation.
Initiating MPS and LUB Amendments for Expanded	Moved and seconded that Council direct staff to prepare draft amendments to the Municipal Planning Strategy (MPS) and Land Use By-law (LUB) to expand the circumstances under which Development

Development
Agreements and
Introducing Site
Plan Approvals

Agreements may be considered.

Motion carried unanimously

Moved and seconded that Council direct staff to prepare draft amendments to the Municipal Planning Strategy (MPS) and Land Use By-law (LUB) to introduce Site Plan Approvals as a planning tool consistent with Provincial guidance.

Motion carried unanimously

Moved and seconded that Council refer the development agreement and site plan approval materials to the Planning Advisory Committee and to the Public Participation Meeting process to be held in January 2026.

Motion carried unanimously

Information Report:
Marketing Levy By-
law Survey Results

Council received an update on engagement with accommodation operators regarding the proposed Marketing Levy Bylaw. Staff reported mixed levels of support, with the primary concern focused on implementation challenges, particularly operators' ability to adjust booking software for an April 1, 2026 rollout.

Council discussed these considerations, noting operator concerns, the need for clear education and communication, and the benefit of aligning the levy with broader work on short-term rental regulations.

Following the discussion Council made the following motion:

Moved and seconded that Council direct staff to proceed with the drafting of the Marketing Levy Bylaw, with an effective date of January 1, 2027.

Motion carried unanimously

Information Report:
Hillcrest Cemetery
Operations
Discussion

Council received a report outlining the Town's current roles and responsibilities in operating Hillcrest Cemetery.

Council discussed ongoing community concerns about the condition of the cemetery and emphasized its importance as both a historic site and a meaningful community space. Members expressed interest in looking at a broader approach to how the cemetery is cared for, which may include exploring heritage grant opportunities, reviewing plot pricing alongside other municipalities, and considering future features such as cremation vaults.

Council agreed that a more in-depth discussion is needed and reached consensus to bring the topic to a future Committee of the Whole meeting.

Removing Lands from Surplus: Blockhouse Hill and King Street

Moved and seconded that Council approve removing the following Town-owned lands from their surplus designation: PIDs 60057460, 60057395, 60057387, 60057379: Upper Duke Street (north of Creighton Street) and Upper King Street (north of Creighton Street, excluding the first 42.5 metres from Creighton Street north), as shown in Attachment F; and PIDs 60056991, 60056900, 60671427: Blockhouse Hill lands, as shown in Attachment A – Lands to Declare Surplus Following Option 2: Out of Sight Blockhouse Hill.

Motion carried unanimously

Rent Relief Request: Lunenburg Academy of Music Performance

Moved and seconded that Council provide rent relief support to Lunenburg Academy of Music Performance for 2025/2026 and 2026/2027 under the negotiation of the Chief Administrative Officer.

Motion carried unanimously

REMO Inter-Municipal Services Agreement (IMSA) Review

Moved and seconded that Council approve the amendments to the REMO Inter-Municipal Service Agreement as presented.

Motion carried unanimously

Information Report: Paid Parking Infrastructure Town of Lunenburg

Council received an update on options for modernizing parking payment in the Old Town. Staff advised that the most practical solution is to adopt HotSpot, a mobile parking system already used in nearby municipalities.

Council asked questions about privacy, enforcement, time limits, bylaw requirements, and user experience. Several members noted the importance of retaining coin payment for those who prefer or require it.

This item was provided for information, and staff indicated they would proceed with finalizing the HotSpot implementation within existing budget resources.

Lunenburg Academy Roof Repairs Pre-approval for 2026/27

Moved and seconded that Council pre-approve the Lunenburg Academy Roof Repairs Project for fiscal 2026/27 in the amount of \$1,039,000.

Motion carried unanimously

Grant Application: Safe and Active School Routes Funding

Moved and seconded that Council confirm the Town of Lunenburg's commitment and financial support for the Safe and Active School Routes Project and its funding application.

Motion carried unanimously

Information Report: Council received a brief update on ongoing capital projects. Staff noted
Status Updates for significant progress since the last report, including several major
November 2025: projects reaching completion or substantial completion. Council
Town & Water expressed appreciation for the smooth delivery of recent wor,
Utility Capital particularly the Pelham Street reconstruction and the bandstand
Projects restoration, and thanked staff and contractors for their efforts.

Notices of Motion, Council members noted a busy period of community events, business
Information socials, and holiday activities. Updates included participation in
Requests and committee meetings, the Region 6 Waste Management meeting
Councillor Reports regarding the launch of extended producer responsibility, and
attendance at the community celebration marking the UNESCO
anniversary.

Items for The next Committee of the Whole meeting is scheduled for Tuesday,
Consideration at February 3, 2026.
COTW

Motion Action List For information Council received the Motion Action List.

Adjournment There being no further business, the Organizational Council meeting
adjourned at 7:45 p.m.

Minutes were read and approved.