

TOWN OF LUNENBURG
COMMITTEE OF THE WHOLE MEETING AGENDA
Tuesday, April 7, 2026 | 5 pm
Lunenburg Town Hall – Council Chamber
120 Townsend Street



NOTICE: COTW meetings are open to the public and held in Town Hall. **Please use the back entrance at 120 Townsend Street.** The public can also watch meetings through Zoom. To livestream this meeting starting at 6 pm, use this Zoom link:
<https://us06web.zoom.us/j/81475382430>

Please note that all Council meetings are livestreamed through Zoom and meeting recordings are archived on the Town's [YouTube](#) channel.

Note: This meeting will differ from a typical Committee of the Whole.

Council will be hosting presentations from students in the Dalhousie University School of Planning as part of an educational exercise.

These presentations are student work and are intended to provide real-world experience in a Council setting. They are not proposals before Council, and no decisions or debate will take place. Council may ask questions to support the learning experience.

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

This meeting takes place in the traditional and ancestral territory of the Mi'kmaq people. We are all Treaty people.

3. ADDITIONS/ DELETIONS TO AGENDA

4. APPROVAL OF AGENDA

4.1 March 3, 2026 Committee of the Whole Meeting Agenda

Recommendation: That Committee of the Whole approve the agenda for the March 17, 2026 meeting as presented.

5. APPROVAL OF MINUTES

5.1 March 17, 2026 Committee of the Whole Minutes

Recommendation: That Committee of the Whole approve the March 17, 2026 Committee of the Whole Minutes as presented.

5.2 March 17, 2026 Special Meeting Minutes

Recommendation: That Committee of the Whole approve the March 17, 2026 Special Meeting Minutes as presented.

6. PRESENTATIONS

6.1 Dalhousie University School of Planning Student Presentations

7. CORRESPONDENCE

Correspondence items included on the agenda have been submitted for Council's information and do not imply endorsement by the Town. The content of correspondence reflects the views of the author and has not been independently verified. Should Council wish to take action on an item, a motion must be made.

8. BUSINESS ARISING AND UNFINISHED BUSINESS

9. NEW BUSINESS

10. NOTICES OF MOTION, INFORMATION REQUESTS AND COUNCILLOR REPORTS

11. CLOSED SESSION

12. ADJOURNMENT

**COMMITTEE OF THE WHOLE MEETING MINUTES
TOWN OF LUNENBURG**

Tuesday, March 17, 2026 | 6 pm
Lunenburg Town Hall - Council Chamber



Present	Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Alex Greek, Debbie Dauphinee, Renea Babineau, Gale Fullerton, and Alison Strachan
Also present	Paul Nopper, CAO Marc Kiely, Director of Community Development Shania MacLeod, By-law Enforcement Officer
Call to Order	The Chair called the meeting to order at 6:23 p.m.
Land Acknowledgment	The Chair recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Additions to the Agenda	That Committee of the Whole add the following item to today's agenda: - 15.1 Closed Session: Personnel Matter
Approval of Agenda	Moved and seconded that Committee of the Whole approve the agenda for the March 17, 2026 meeting as amended. Motion carried unanimously
Approval of Minutes	Moved and seconded that Committee of the Whole approve the minutes from the February 3, 2026 meeting as presented. Motion carried unanimously
Community Grants Policy	The Committee discussed proposed updates to the Community Grants Policy, including committee structure, eligibility, and in-kind support. Members generally supported: <ul style="list-style-type: none">• A Council-led committee to review applications• Continuing and better recognizing in-kind contributions• Maintaining flexibility in grant amounts• Aligning with the Special Events Policy <p>It was noted that the current Community Grants Policy (Policy #74) should be used for this year's grant cycle and that staff proceed with the 2026 intake process while policy updates are developed.</p>

Updated Parking Meter Bylaw	Moved and seconded that the Committee of the Whole refer the Updated Parking Meter Bylaw to a Regular Council Meeting for First Reading. Motion carried unanimously
Inclement Weather & Temporary Facility Closure Policy	Moved and seconded that the Committee of the Whole refer the Inclement Weather and Temporary Facility Closure Policy to a Regular Council Meeting for consideration, and that this referral serve as official notice of Council's intent to consider the policy. Motion carried unanimously
Notices of Motion, Information Requests and Councillor Reports	The Committee discussed timelines for reviewing and updating the Vending By-law. Members noted the need for comprehensive consultation and agreed the work should not be rushed, particularly given seasonal considerations and engagement with the business community. Staff are to bring forward a report with proposed changes within the 3–6 month timeframe.
Closed Session	Moved and seconded that Council move in closed session at 7:28 p.m. to discuss agenda item 15.1 Personnel Matter. Returned to Open Session 8:53 p.m.
Adjournment	There being no further business, the Committee of the Whole meeting adjourned at 8:54 p.m.

Minutes were read and approved.

**SPECIAL COUNCIL MEETING MINUTES
TOWN OF LUNENBURG**

Tuesday, March 17, 2026 | 5 pm
Lunenburg Town Hall - Council Chamber



Present	Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Alex Greek, Debbie Dauphinee, Renea Babineau, Gale Fullerton, and Alison Strachan
Also present	Paul Nopper, CAO Marc Kiely, Director of Community Development Jacob McGuigan, Accountant Lisa Dagley, Director of Finance (via Zoom)
Call to Order	The Chair called the meeting to order at 5:00 p.m.
Land Acknowledgment	The Chair recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the March 17, 2026 Special Meeting as presented. Motion carried unanimously
Town of Lunenburg Water Rate Study	Council received a presentation on the Water Rate Study, including: <ul style="list-style-type: none">• Overview of the rate-setting process through the Nova Scotia Utility and Review Board• Financial position of the water utility and need for updated rates• Impacts of transitioning to metered billing in the future <p>Council discussed potential impacts on residents, including fairness, consumption changes, and future rate adjustments.</p> <p>Moved and seconded that the Town of Lunenburg apply to the Nova Scotia Utility and Review Board for changes in its rates for Water and Water Service, Fire Protection and changes to its Rules and Regulations for customers served by the Lunenburg Water Utility, as set out in the Water Rate Study prepared by G.A. Isenor Consulting Limited in association with Blaine S. Rooney Consulting Limited. Motion carried unanimously</p>
Adjournment	There being no further business, the meeting adjourned at 6:02p.m.

Minutes were read and approved.

Groups and Topics Presenting – April 7, 2026

Lunenburg Tourism: *Evonna Jiang, Isaac Lovett, Sarah Woo Ling, Malak Alshantti, Madeleine Levin*

Waterfront Economic Development: *Shanya Fleming, Drew Poirier, Diana Al-Salahi, Cole Steinhoff*

Short Term Rentals: *Brynn Colegrave, Chase Warren, Spencer Oliphant, Grace Cook*

Workforce Housing: *Teynika Sparks, Halisha Dixon, Aziz Kuziboev, Myles Luke*

Incentivizing New Housing: *Evan Steeves, Michael Tsianos, Gage Muir, Noah Gasser, Celeste Danylewich*

Heritage: *Cheyenne McLean, Kaidon Doherty, Genevieve Dubeau, Shaye Mcgrath, Sonnie Meltzer*

Parking in Lunenburg: *Gavin Chaisson-Butland, Kelsey Gloade, Audrey Wilson, Ebunoluwa Oloye*

Public Engagement: *Kayleigh Hiltz, Sawyer Lazenby, Paige Smith, Georgia Lee, Emerson McCarthy*

Planning Advisory Committee: *Chloe Daoust Thompson, Lauren Hyatt, Dylan Greenhouse, Mia Hamilton, Samuel Olatunji*