

**COMMITTEE OF THE WHOLE MEETING MINUTES  
TOWN OF LUNENBURG**

Tuesday, March 17, 2026 | 6 pm  
Lunenburg Town Hall - Council Chamber



Present	Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Alex Greek, Debbie Dauphinee, Renea Babineau, Gale Fullerton, and Alison Strachan
Also present	Paul Nopper, CAO Marc Kiely, Director of Community Development Shania MacLeod, By-law Enforcement Officer
Call to Order	The Chair called the meeting to order at 6:23 p.m.
Land Acknowledgment	The Chair recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Additions to the Agenda	That Committee of the Whole add the following item to today's agenda: - 15.1 Closed Session: Personnel Matter
Approval of Agenda	Moved and seconded that Committee of the Whole approve the agenda for the March 17, 2026 meeting as amended. <b>Motion carried unanimously</b>
Approval of Minutes	Moved and seconded that Committee of the Whole approve the minutes from the February 3, 2026 meeting as presented. <b>Motion carried unanimously</b>
Community Grants Policy	The Committee discussed proposed updates to the Community Grants Policy, including committee structure, eligibility, and in-kind support. Members generally supported: <ul style="list-style-type: none"><li>• A Council-led committee to review applications</li><li>• Continuing and better recognizing in-kind contributions</li><li>• Maintaining flexibility in grant amounts</li><li>• Aligning with the Special Events Policy</li></ul> <p>It was noted that the current Community Grants Policy (Policy #74) should be used for this year's grant cycle and that staff proceed with the 2026 intake process while policy updates are developed.</p>

Updated Parking Meter Bylaw	Moved and seconded that the Committee of the Whole refer the Updated Parking Meter Bylaw to a Regular Council Meeting for First Reading.  <b>Motion carried unanimously</b>
Inclement Weather & Temporary Facility Closure Policy	Moved and seconded that the Committee of the Whole refer the Inclement Weather and Temporary Facility Closure Policy to a Regular Council Meeting for consideration, and that this referral serve as official notice of Council’s intent to consider the policy.  <b>Motion carried unanimously</b>
Notices of Motion, Information Requests and Councillor Reports	The Committee discussed timelines for reviewing and updating the Vending By-law.  Members noted the need for comprehensive consultation and agreed the work should not be rushed, particularly given seasonal considerations and engagement with the business community.  Staff are to bring forward a report with proposed changes within the 3–6 month timeframe.
Closed Session	Moved and seconded that Council move in closed session at 7:28 p.m. to discuss agenda item 15.1 Personnel Matter.  Returned to Open Session 8:53 p.m.
Adjournment	There being no further business, the Committee of the Whole meeting adjourned at 8:54 p.m.

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Minutes were read and approved.