

**COUNCIL MEETING AGENDA
TOWN OF LUNENBURG**

Tuesday, May 12, 2026 | 6 pm
Lunenburg Town Hall - Council Chamber



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- Present Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Alex Greek, Debbie Dauphinee, Renea Babineau, Gale Fullerton, and Alison Strachan
- Also present Paul Nopper, CAO
Shania MacLeod, By-law Enforcement Officer
Tyson Joyce, Director of Public Works
Marc Kiely, Director of Community Development
Kayla Byrne, Municipal Clerk
Jamie Deans, Communications and Events Coordinator
- Call to Order The Chair called the meeting to order at 6:00 p.m.
- Land Acknowledgment The Chair recognized Lunenburg’s location on the unceded territory of the Mi’kmaq people.
- Approval of Agenda Moved and seconded that Council approve the agenda for the May 12, 2026, meeting as presented, with the order amended to move Public Input ahead of Presentations.
Motion carried unanimously
- Approval of Minutes Moved and seconded that Council approve the April 28, 2026 meeting minutes as presented.
Motion carried unanimously
- Public Input Oliver Osmond spoke in favour of the Public Realm Alteration Proposal for the Lunenburg Opera House.
- RCMP Quarterly Reports (Q3 & Q4) Staff Sergeant Ferguson presented the RCMP Quarterly Reports for October–December 2025 and January March 2026 and responded to questions from Council.
- Public Realm Alteration Proposal: Lunenburg Opera House Council received a staff report regarding the proposed public realm alteration adjacent to the Lunenburg Opera House at 290 Lincoln Street, including a proposed accessibility plaza and ramp within the public right-of-way to support barrier-free access to the building. Staff noted the accessibility benefits of the proposal, considerations related to the Heritage Conservation District and UNESCO World Heritage Site, and that the improvements would be funded by the property owner through an encroachment licence process.

Representatives from Fathom Studio and the Lunenburg Folk Harbour Society provided a presentation on the broader Opera House revitalization project.

Council discussed accessibility requirements, impacts on the public realm and parking, liability and maintenance considerations through the encroachment agreement process, heritage and UNESCO considerations, traffic and pedestrian safety, and the importance of maintaining the Opera House as an active and accessible community facility.

Moved and seconded that Council support the proposed public-realm changes within the public street right-of-way adjacent to 290 Lincoln Street to enable barrier-free access to the Lunenburg Opera House, subject to technical staff approvals for an encroachment licence.

Motion carried unanimously

Recess

The Chair called a recess from 7:31 p.m. until 7:41 p.m.

Menstrual May

Council received correspondence from the United Way of Lunenburg County regarding the Menstrual May collection drive. Staff acknowledged that the Town of Lunenburg will participate through staff collections and by serving as a public drop-off location at Town Hall.

Public Hearing: Paid Parking Meter By-law

Council held a public hearing regarding the proposed Paid Parking By-law amendments. Staff provided an overview of the proposed changes, including updates to reflect digital payment systems, formalization of parking exemptions, adjustments to time limits in certain areas, proposed short-term parking spaces, and amendments intended to support parking turnover within the downtown core.

Council discussed the purpose of paid parking in supporting turnover and access to local businesses and services, public education related to the HotSpot parking system, operational flexibility for future parking adjustments, and seasonal exemptions from paid parking.

One member of the public spoke during the hearing and provided comments regarding parking availability in the downtown core, including suggestions for potential future parking areas within Town-owned or underutilized spaces.

Moved and seconded the public hearing for the Paid Parking By-law be closed, as all persons wishing to speak have been heard.

Motion carried unanimously

This item is scheduled to return to Council for approval at its next regular meeting.

Policy Approval: Council considered the updated Inclement Weather and Temporary Facility Closure Policy and related administrative procedures.
Inclement Weather Policy

Council deferred making a decision on this item and directed staff to bring the policy back with minor revisions related to communication and coordination provisions.

Grant Application: With respect to a grant application, Council made the following
Climate Ready motion:
Plans and Processes
Grant

Whereas the Town of Lunenburg has the following interests:

- To understand and plan for climate risks with a strong emphasis on building the analytical, organizational, and decision-making foundations required for effective long-term climate adaptation;
- To strengthen Lunenburg’s ability to identify climate hazards, assess risk and vulnerability, and translate this information into coordinated, equitable, and evidence-based planning frameworks; and
- To support the town in advancing early-stage climate adaptation planning and integration across governance systems;

Whereas the Town of Lunenburg is undertaking “Resilience Planning through Adaptation and Asset Management in the Town of Lunenburg;

Moved and seconded that Council direct staff to apply for a funding opportunity from the Federation of Canadian Municipalities’ Local Leadership for Climate Adaptation initiative for “Resilience Planning through Adaptation and Asset Management in the Town of Lunenburg”.

Motion carried unanimously

Potable Water and Wastewater Quality Council received the Potable Water and Wastewater Quality Test Results reports for October to December 2025. Staff advised that all potable water testing complied with regulatory requirements and provided an overview of wastewater testing, overflow events during significant rain events, and operational matters related to the wastewater system.
Reports

Council discussed wastewater overflow events, regulatory testing exceedances assessed on a quarterly average basis, and the relationship between rainfall events and system performance.

Notices of Motion, Information Requests and Councillor Reports	Council members provided reports on recent meetings, conferences, and community activities, including attendance at the Nova Scotia Federation of Municipalities conference in Yarmouth, regional committee meetings, accessibility initiatives, heritage and community engagement activities, and regional economic development discussions.
Motion Action List	Council received the Motion Action List for information.
Items for Consideration at COTW	The next Committee of the Whole meeting is scheduled for Tuesday, June 2, 2026. However, it was noted that this meeting will be officially cancelled due to other Council and staff engagements.
Closed Session	Moved and seconded that Council move into closed session at 8:37 p.m. for agenda item 14.1 Personnel Matter. Motion carried unanimously
Revert to Open Session	Council reverted to open session at 9:08 p.m.
Adjournment	There being no further business, the Council meeting adjourned at 9:10 p.m.

Minutes were read and approved.