

## Sign Up Guide – Town of Lunenburg eServices

The Town of Lunenburg has launched an eServices website!

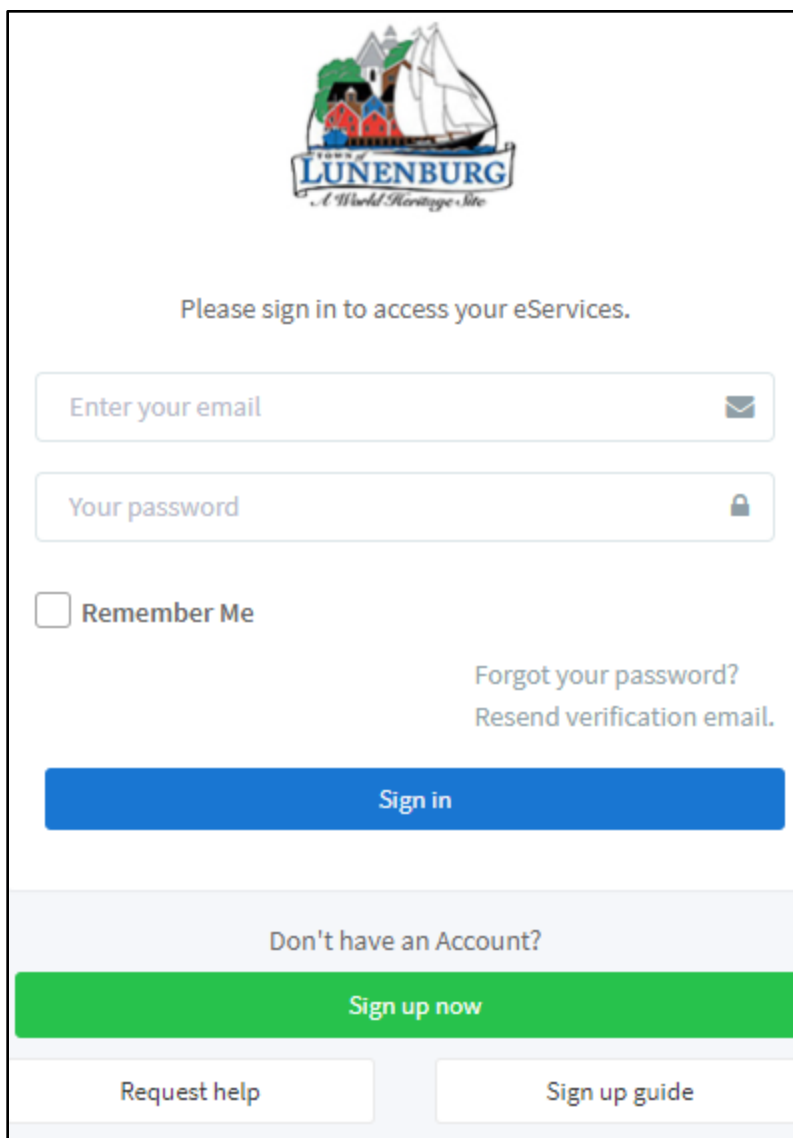
This new service will allow you to:


- Access your property and sewer tax bills, water and electric bills online.
- Receive email notifications when your bills are ready to view.
- Access current balances, payment history and meter reading information.
- Update mailing and contact information details in order to stay up to date.
- Access your account 24/7 from your computer, tablet or smart phone.
- Opt out of paper billing to reduce paper usage, thus being more environmentally friendly.

### Sign up instructions


Visit: <https://lunenburg.townsuite.com/login>


Click on the green “Sign up now” tab



  
TOWN OF  
**LUNENBURG**  
*A World Heritage Site*

Please sign in to access your eServices.

Enter your email 

Your password 

Remember Me

[Forgot your password?](#)  
[Resend verification email.](#)

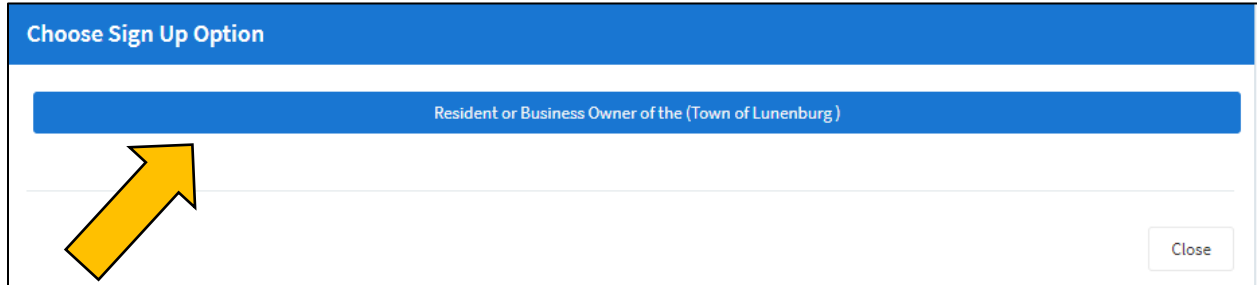
**Sign in**

Don't have an Account?

**Sign up now**

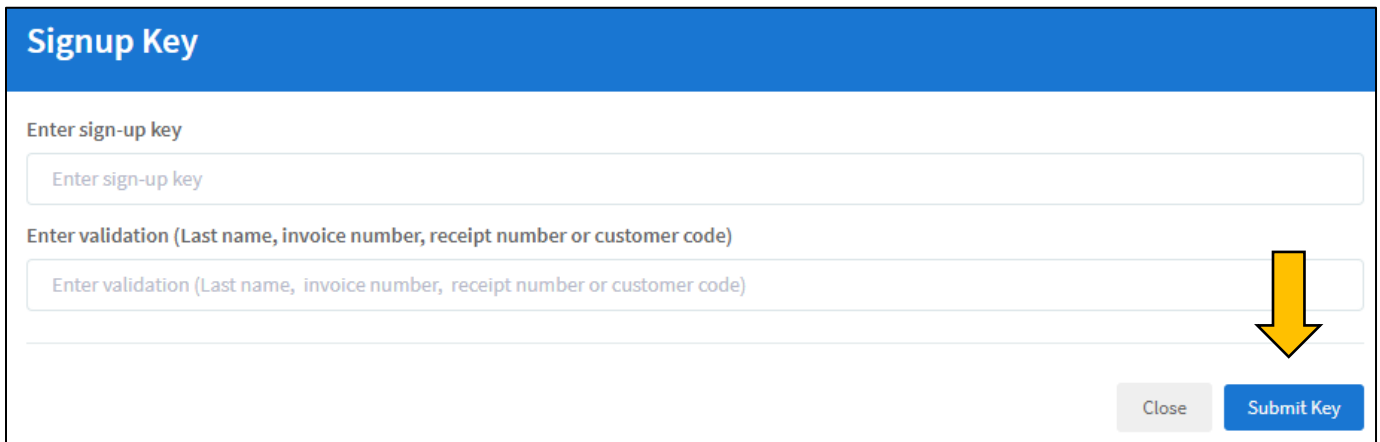
[Request help](#) [Sign up guide](#)

Click on the blue bar “Resident or Business owner of the (Town of Lunenburg)”



The screenshot shows a dialog box titled "Choose Sign Up Option". At the top, there is a blue header bar with the text "Choose Sign Up Option". Below the header, there is a list of options. The first option is highlighted with a blue bar and contains the text "Resident or Business Owner of the (Town of Lunenburg)". A yellow arrow points to this option. In the bottom right corner of the dialog box, there is a "Close" button.


Enter sign up key found at the bottom of your Town of Lunenburg bill (electric, water, tax/sewer). Enter validation item from your bill. Choose from: Last name, invoice number, receipt number or customer code. Click “Submit Key”



The screenshot shows a form titled "Signup Key". The form has a blue header bar with the text "Signup Key". Below the header, there are two input fields. The first field is labeled "Enter sign-up key" and contains the placeholder text "Enter sign-up key". The second field is labeled "Enter validation (Last name, invoice number, receipt number or customer code)" and contains the placeholder text "Enter validation (Last name, invoice number, receipt number or customer code)". A yellow arrow points to the "Submit Key" button in the bottom right corner. There is also a "Close" button next to it.

Enter account details and review confirm account items. Click "Register".

### Enter Account Details

First Name	<input type="text" value="TEST"/>
Last Name	<input type="text" value="TEST"/>
Date Of Birth (mm/dd/yyyy)	<input type="text" value="mm/dd/yyyy"/>  <span style="color: red;">Must be entered in format mm/dd/yyyy</span>
Email	<input type="text" value="example@email.com"/>
Address 1	<input type="text" value="PO BOX 123456"/>
City	<input type="text" value="LUNENBURG"/>
Password	<input type="password"/>

### Confirm Account

Enable eBilling


Note: By selecting 'Enable eBilling' I hereby authorize the Town of Lunenburg to provide any invoices via eService Paperless Billing. By selecting 'Enable eBilling' I understand that I will not receive a paper invoice as long as this check box is selected.

I am not a spambot

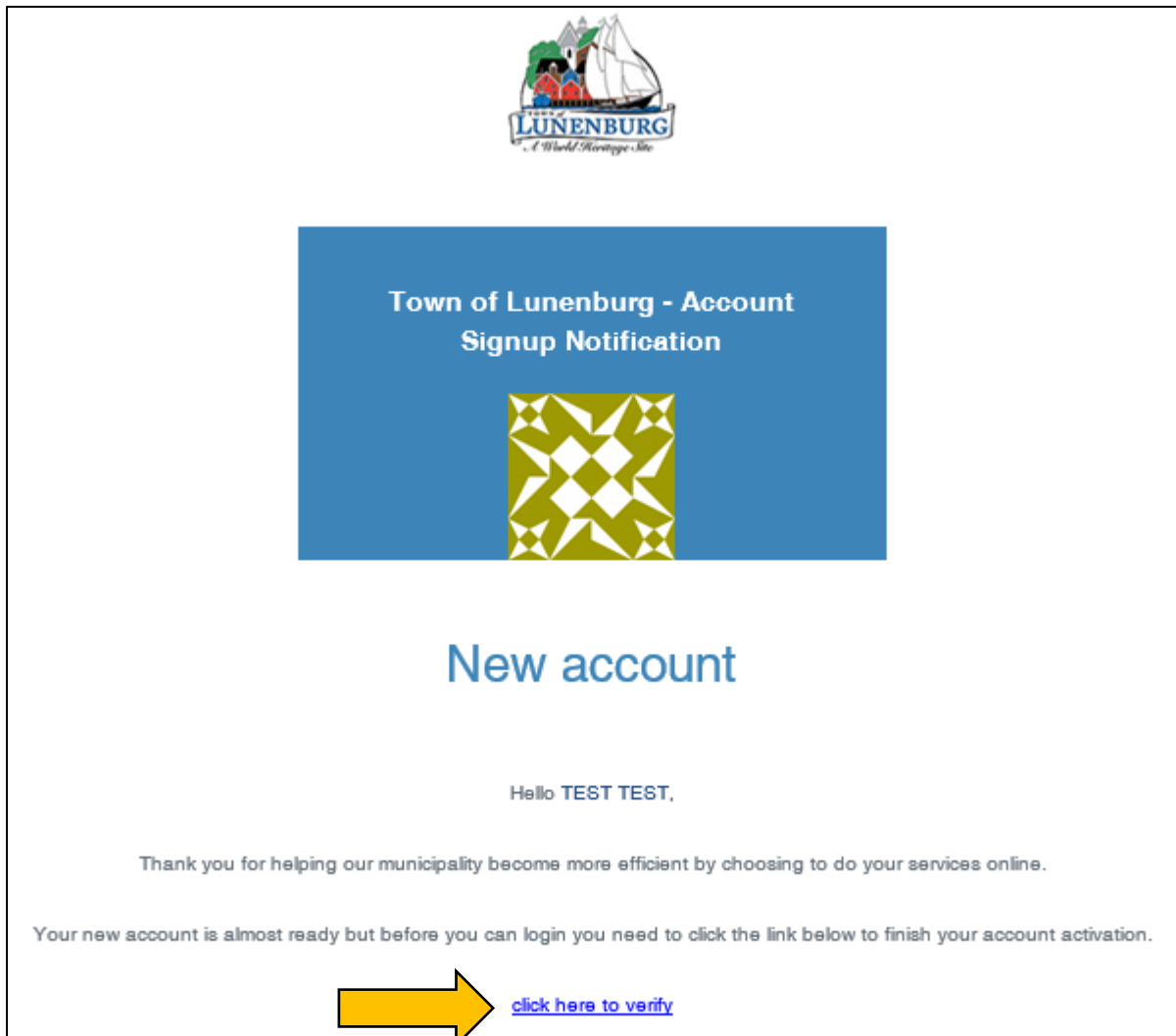
I Agree to the [Terms of Service](#) and [Privacy Policy](#).

Once your account has been created you will receive a verification email. You must follow the instructions in this email before you can login.

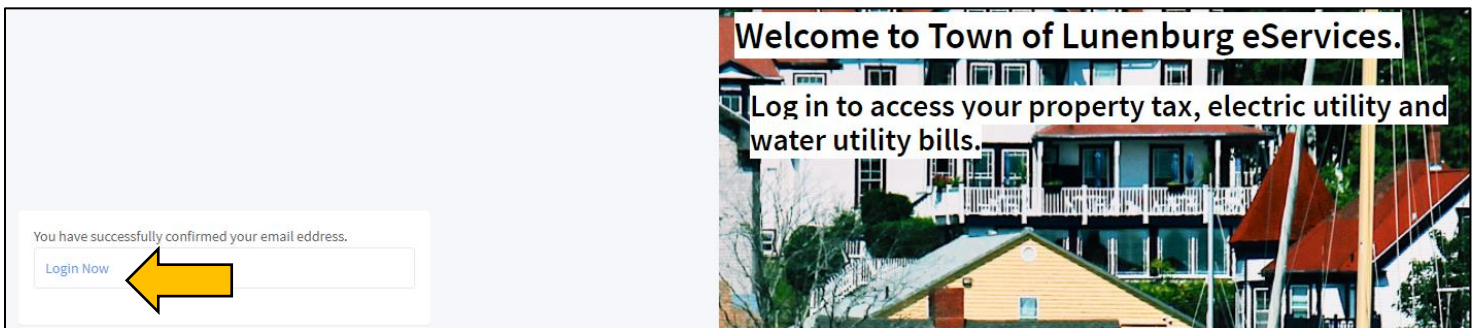
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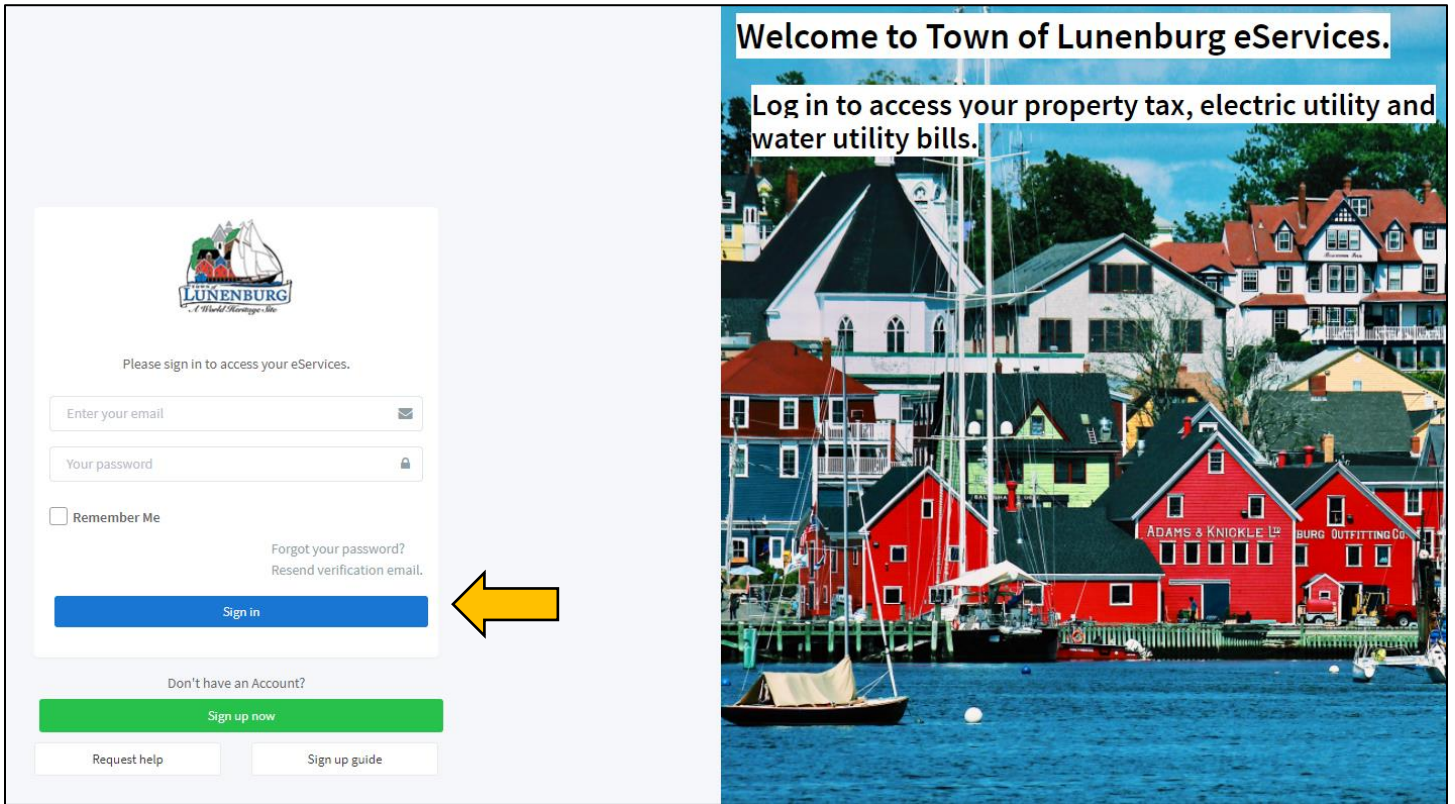
You will receive an email from [no-reply@eservices.explorelunenburg.ca](mailto:no-reply@eservices.explorelunenburg.ca). Click on the hyperlink “click here to verify.”



You will be redirected to the eServices site. Click “Login Now” to access your account.



Enter your email address, password and click “Sign in”



Welcome to Town of Lunenburg eServices.

Log in to access your property tax, electric utility and water utility bills.

Please sign in to access your eServices.

Enter your email

Your password

Remember Me

Forgot your password?  
Resend verification email.

Sign in

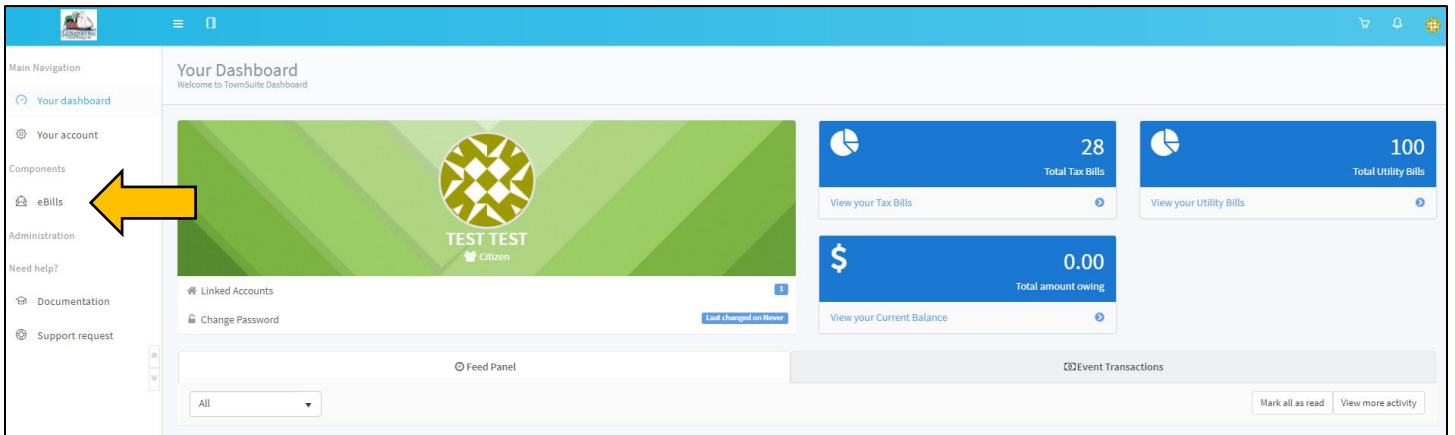
Don't have an Account?

Sign up now

Request help

Sign up guide

Welcome to your new eServices account dashboard. Click “eBills” on the left hand side of the screen to access your invoices.



Your Dashboard

Welcome to TownSuite Dashboard

TEST TEST  
Citizen

28  
Total Tax Bills  
View your Tax Bills

100  
Total Utility Bills  
View your Utility Bills

0.00  
Total amount owing  
View your Current Balance

Linked Accounts

Change Password

Feed Panel

Event Transactions

All


Mark all as read

View more activity


Main Navigation


- Your dashboard
- Your account
- Components
  - eBills**
- Administration
- Need help?
- Documentation
- Support request

If you are having problems click the “Request help” button on the Sign in page (<https://lunenburg.townsuite.com/login>).



Please sign in to access your eServices.

Enter your email 

Your password 


Remember Me

[Forgot your password?](#)  
[Resend verification email.](#)

[Sign in](#)

Don't have an Account?

[Sign up now](#)

 [Request help](#) [Sign up guide](#)

Enter your email address (user name) and click “Sign in.”

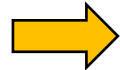


## ZenDesk Support Login

To report an error enter your Municipality's eServices **email address**.

Please sign in

[Forgot your password?](#)



[Sign in](#)

Click "Submit a request" and fill out the request form that displays.

