

**TOWN OF LUNENBURG**

**TOL2026004**

**ADDENDUM #3**

- do you want us to evaluate the integrity of the existing panels with a site visit, or should we assume that the existing structures and substrates are in fine shape and re-usable? A site visit would also allow for an examination of the accessibility of each sign's installation condition.

A: A site visit would be required upon awarding of contract, however, for the purposes of proposals, please assume the existing structures are re-useable.

- is there any expectation of new 3D/structural design required, or should we assume that all new panels will be the same dimensions as those existing?

A: Please assume that all new panels will be the same dimensions as those existing.

- will you provide translation into French, or should we carry an interpretive translator in our fee?

A: Please carry an interpretive translator in your fee.

- do you require Indigenous engagement?

A: Yes, Indigenous engagement may be required for some content development. This component of the project is understood to require significant time and timeline and deliverables would be negotiated with the Town on awarding of contract. We would be looking for an initial phase of the project to focus on the panels that do not require engagement. We are looking for a price structure with and without engagement required, ideally per panel.

- Who will lead the project for the Town of Lunenburg?

A: Director of Community Development will lead the project for the Town.

- What budget do you have available for this work?

A: The budget available will be dependent on proposals received. If there is a minimum contract value required, please include this in your proposal.

- Addendum #2 notes that an initial phase of work is expected to be completed by the end of March 2026, with remaining work to be negotiated. Given the February 9, 2026 submission deadline, could the Town please clarify what deliverables are expected to be completed by the end of March as part of this initial phase (for example, the anticipated number or type of panels, level of content refinement, and design completion)?

A: We expect only a portion of the panels to be completed within that time frame. These would include the panels that do not require additional research and engagement and would involve some basic content refinement and graphic redesign. The number of panels identified that fall into this category would need to be determined upon review by successful proponent with the Town, to determine which ones would require further research and engagement.

- In addition, could you confirm whether any Mi'kmaq or Acadian consultation is expected to occur within this initial phase, or whether consultation-related work is anticipated to take place in a subsequent phase following March 2026?

A: Consultation and engagement would be anticipated in the subsequent phase, post March 2026.

- Can the Town clarify whether the existing interpretive panel system includes established graphic standards that must be retained, or whether updates to the visual design system are anticipated as part of this project?

A: Updates to the visual design are anticipated.

- Please clarify what is meant by “refining existing interpretive content.” Is additional research required for the refinement?

A: There will be a portion of panels that do not require additional research, and some that do. This will need to be determined between the successful vendor and the Town once reviewed together. Timelines for the proportion that do not will be expected to be shorter with an additional project phase anticipated that will take longer and include research and engagement. Pricing that reflects both levels of effort would be appreciated.