

HERITAGE ADVISORY COMMITTEE MEETING MINUTES
MONDAY, APRIL 19, 2021
RECOMMENDATION PAGE

1. To recommend to Council approval to award the Town's 2021 Heritage Recognition Awards to 12 Burma Road, 71 Prince Street, 25 Hopson Street, 97 Kaulbach Street and 169 Montague Street properties.
2. To recommend to Council that staff complete the nomination process to nominate the Lunenburg Academy Restoration for a Nova Scotia Heritage Trust Award.

HERITAGE ADVISORY COMMITTEE MEETING MINUTES

MONDAY, APRIL 19, 2021 AT 5:15 P.M.

LUNENBURG TOWN COUNCIL CHAMBER AND LIVE BROADCAST

PRESENT: Councillor Stephen Ernst, Chair
Councillor Jenni Birtles
Nathalie Irving
David John Lobb
Oliver Osmond
Virginia Stephen
Mayor Matt Risser (ex-officio)

ALSO PRESENT: Arthur MacDonald, Heritage Manager
Heather McCallum, Assistant Municipal Clerk

1. Call to order

The Chair called the meeting to order at 5:16 p.m.

2. Acknowledgement of Mi'kma'ki the ancestral and unceded territory of the Mi'kmaq People

The Chair spoke of Lunenburg's location on the unceded territory of the Mi'kmaq People.

3. Agenda

Motion: moved and seconded to approve the agenda.

4. Heritage Advisory Committee December 14, 2020 meeting minutes

Motion: moved and seconded to approve the December 14, 2020 meeting minutes.

5. Business Arising from the Minutes/Unfinished Business

Nil.

6. New Business

a. Heritage Recognition Awards

The Heritage Manager reviewed his staff report (**Schedule "A"**).

Motion: moved and seconded to recommend to Council the approval of 12 Burma Road, 71 Prince Street, 25 Hopson Street, 97 Kaulbach Street and 169 Montague Street for the 2021 Heritage Recognition Awards. Motion carried.

Motion: moved and seconded to recommend to Council that Council directs staff to undertake the nomination process to nominate the Lunenburg Academy Restoration for a Nova Scotia Heritage Trust Award. Motion carried.

7. Next Meeting Dates – Call by the Chair

The meeting time for the Heritage Advisory Committee will change to 6:00 p.m.

The Heritage Manager recapped that the Heritage Conservation District Plan & Bylaw is in the hands of UPLAND Planning & Design, and that work will follow the Municipal Planning Strategy, Land-Use Bylaw, and Subdivision Bylaw submissions. A timeline for the Heritage documents is pending.

The next meeting will be called by the Chair, with a minimum of two weeks' notice.

8. Adjournment

There being no further business, the meeting was adjourned by the Chair at 5:32 p.m.

Heather McCallum, Assistant Municipal Clerk

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MEMORANDUM

TO: HERITAGE ADVISORY COMMITTEE

FROM: ARTHUR MACDONALD, HERITAGE MANAGER

DATE: APRIL 8, 2021

RE: HERITAGE RECOGNITION AWARDS

1. FACTS

A. Background

In keeping with the Town’s Heritage Recognition Awards Program, the Town advertised for nominations on February 24th and March 3rd, 2021. The nomination period closed on March 26th. Staff has identified three (3) projects that were deemed worthy of consideration and received two (2) nominations as outlined below:

Civic Address:	Owner:	Nominator:
12 Burma Road	Develop Nova Scotia	Staff
71 Prince Street	Emile John and Berenice Van Laer	Staff
25 Hopson Street	Michael and Lynette Smith	Mike Smith
97 Kaulbach Street	Town of Lunenburg c/o Schooner Construction	Staff
169 Montague Street	Tiller Holdings Limited c/o Wilfred P. Moore Jane A. Ritcey Moore	Letisha McFall

Ms. Richardson of 196 Lawrence Street was awarded a 2020 Heritage Recognition Award. However she requested her presentation be postponed until the 2021 presentation. So staff would like to have her added to the 2021 presentations.

196 Lawrence Street	Peggy Darlene Richardson	Staff
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The committee may wish to nominate other projects and consider the ones recommended by staff. The categories for consideration are enclosed in the Heritage Recognition Awards Program attached as **Attachment “A”**. The Program’s criteria is also attached in **Attachment “A”** to be used for your review of the staff’s recommendations as well as any additional ones deemed worthy of consideration.

B. Proposal

The Heritage Recognition Awards is intended to recognize the fine work of property owners and developers in enhancing Lunenburg as a UNESCO World Heritage Site and to heighten public awareness of Lunenburg’s rich built heritage.

The owners of the nominations approved by Council will be invited to the Town’s 268th Birthday Ceremony on June 7th, 2021 where they will be presented with their Heritage Recognition Certificates. Due to COVID-19, the Town’s Birthday celebrations may be postponed and rescheduled for a later date or otherwise may be virtual as undertaken in 2020.

2. ISSUES AND OPTIONS ANALYSIS

- Council may approve the nominations as presented.
- Council may approve an alternative list of nominations.
- Council may refer the matter back to the HAC for further discussions.

3. FINANCIAL IMPACT

There is sufficient funding in the 2021/22 fiscal budget to cover the costs associated with manufacturing the certificates as well as holding the event.

4. STRATEGIC PLAN RELEVANCE

CCP Strategic Direction:

6. Heritage: Direction to protect and enhance existing heritage assets and to support a wider cultural narrative.

CCP Guiding Principal:

5. Living Heritage: We interpret heritage with a holistic view, ensuring it is relevant and living within the community.

5. RECOMMENDATION AND DRAFT MOTION

It is recommended that Council approves the following nominations for the Town's 2021 Heritage Recognition Award Ceremony.

Motion: Moved by seconded by that the following nominations for the Town's 2021 Heritage Recognition Award Ceremony be approved.

Civic Address:	Category:
12 Burma Road	Successfully blending an addition that contributes positively to the design of the original structure and rehabilitating a building that contribute positively to the design of the original structure.
71 Prince Street	Rehabilitating a building that contribute positively to the design of the original structure.
25 Hopson Street	Successfully blending an addition that contributes positively to the design of the original structure.
97 Kaulbach Street	Preserving or restoring the original character of a building.
169 Montague Street	Successfully blending an addition that contributes positively to the design of the original structure.

Staff would also like to have Council's approval to recommend the Lunenburg Academy for a Nova Scotia Heritage Trust Award. The completion of the exterior restoration as part of the building's 125th Anniversary is a significant milestone that is worthy of consideration for this award.

Motion: Moved by seconded by that Council directs staff to undertake the nomination process to nominate the Lunenburg Academy Restoration for a Nova Scotia Heritage Trust Award.

ATTACHMENTS:

- A.** Heritage Recognition Awards Program Complete with Criteria and Rating System.
- B.** Nominations for the 2021 Heritage Recognition Awards Review.

Acknowledged by:

Bea Renton
Town Manager/Clerk

ATTACHMENT “A”

Town of Lunenburg

Heritage Recognition Awards Program

Purpose:

To recognize property owners and developers for a “job well done” in outstanding restoration and/or rehabilitation work as well as well-designed infill developments that contribute positively to the streetscape in which they are located. It is intended the Program recognize small as well as large projects and consider nominations from throughout the Town.

Recognition Categories:

The Heritage Advisory Committee will accept nominations or will nominate from information provided by the Town’s Heritage Manager that fall under the following categories:

- preserving or restoring the original character of a building;
- rehabilitating a building, including successfully integrating modern elements that contribute positively to the design of the original structure;
- successfully blending an addition and/or adaptive reuse of a building that contributes positively to the design of the original structure;
- new infill developments that successfully blend into and contribute positively to the streetscape in which it is located; and
- the long term preservation stewardship of a building.

Review:

Nominations will be reviewed by Staff and forwarded to the Heritage Advisory Committee (HAC) for consideration. The HAC will provide their recommendations for Council’s consideration. Upon considering the HAC’s review, Council will approve those nominations they deem appropriate.

Heritage Recognition Awards Program Criteria – Ranking System

Criterion:	Score: High - 2 Points; Low - 1 Point:
Registered Federal, Provincial or Municipal Heritage Property/Site: (Maximum 1 point)	
Located in Heritage Conservation District or the Architectural Control Area: (Maximum 1 point)	
Works contribute positively to Lunenburg's Architectural Traditions:	
Works contribute positively to the streetscape:	
Works enhances building's architectural style:	
Rating Score:	_____/ 8
	Nominations should receive a score value of 4/8 or better to be considered for a Heritage Recognition Awards unless there is compelling evidence to consider otherwise.

ATTACHMENT “B”
Nominations for the 2021 Heritage Recognition Awards Review

12 Burma Road

Before Photos:



After Photos:



Heritage Recognition Awards Program Criteria – Ranking System

Criterion:	Score: High - 2 Points; Low - 1 Point:
Registered Federal, Provincial or Municipal Heritage Property/Site: (Maximum 1 point)	0
Located in Heritage Conservation District or the Architectural Control Area: (Maximum 1 point)	1
Works contribute positively to Lunenburg's Architectural Traditions:	2
Works contribute positively to the streetscape:	1
Works enhances building's architectural style:	1
Rating Score:	5/8
12 Burma Road	Nominations should receive a score value of 4/8 or better to be considered for a Heritage Recognition Awards unless there is compelling evidence to consider otherwise.

71 Prince Street

Before Photo:



After Photos:



Heritage Recognition Awards Program Criteria – Ranking System

Criterion:	Score: High - 2 Points; Low - 1 Point:
Registered Federal, Provincial or Municipal Heritage Property/Site: (Maximum 1 point)	0
Located in Heritage Conservation District or the Architectural Control Area: (Maximum 1 point)	1
Works contribute positively to Lunenburg’s Architectural Traditions:	1
Works contribute positively to the streetscape:	2
Works enhances building’s architectural style:	2
Rating Score:	6/8
71 Prince Street	Nominations should receive a score value of 4/8 or better to be considered for a Heritage Recognition Awards unless there is compelling evidence to consider otherwise.

25 Hopson Street

Before Photos:



After Photos:



Heritage Recognition Awards Program Criteria – Ranking System

Criterion:	Score: High - 2 Points; Low - 1 Point:
Registered Federal, Provincial or Municipal Heritage Property/Site: (Maximum 1 point)	0
Located in Heritage Conservation District or the Architectural Control Area: (Maximum 1 point)	1
Works contribute positively to Lunenburg's Architectural Traditions:	2
Works contribute positively to the streetscape:	2
Works enhances building's architectural style:	2
Rating Score:	7/8
25 Hopson Street	Nominations should receive a score value of 4/8 or better to be considered for a Heritage Recognition Awards unless there is compelling evidence to consider otherwise.

97 Kaulbach Street

Before Photo:



After Photo:



Heritage Recognition Awards Program Criteria – Ranking System

Criterion:	Score: High - 2 Points; Low - 1 Point:
Registered Federal, Provincial or Municipal Heritage Property/Site: (Maximum 1 point)	1
Located in Heritage Conservation District or the Architectural Control Area: (Maximum 1 point)	1
Works contribute positively to Lunenburg’s Architectural Traditions:	2
Works contribute positively to the streetscape:	2
Works enhances building’s architectural style:	2
Rating Score:	8/8
97 Kaulbach Street	Nominations should receive a score value of 4/8 or better to be considered for a Heritage Recognition Awards unless there is compelling evidence to consider otherwise.

169 Montague Street

Before Photo:



After Photo:



Heritage Recognition Awards Program Criteria – Ranking System

Criterion:	Score: High - 2 Points; Low - 1 Point:
Registered Federal, Provincial or Municipal Heritage Property/Site: (Maximum 1 point)	0
Located in Heritage Conservation District or the Architectural Control Area: (Maximum 1 point)	1
Works contribute positively to Lunenburg's Architectural Traditions:	2
Works contribute positively to the streetscape:	2
Works enhances building's architectural style:	1
Rating Score:	6/8
169 Montague Street	Nominations should receive a score value of 4/8 or better to be considered for a Heritage Recognition Awards unless there is compelling evidence to consider otherwise.