

TOWN OF LUNENBURG

REQUEST FOR PROPOSALS

GIS DEVELOPMENT TOL2021026

ADDENDUM #1 – December 13, 2021

This addendum is being issued to respond to questions received from potential proponents of the above noted Request for Proposals (RFP). This addendum should be added to and made part of the original RFP document.

Q1. Section 1.2: Can the Town clarify if only an electronic submission (PDF emailed, no hard copies) will be acceptable?

A1. Yes, an emailed PDF proposal is acceptable without hard copies.

Q2. Section 2.2: Can the Town provide an approximate quantity or percentage of the 550 structures that would require invert elevations to be recorded?

A2. Approximately 60-65%

Q3. Section 2.3.2: Does the work surrounding the Level of Service requested in this RFP include considerations to water and wastewater buildings (i.e. treatment facilities, lift stations, etc.) as well as the distribution and collection system Level of Service descriptions?

A3. The work does not include the Water Treatment Plant or Wastewater Treatment Plant at this point, but it does include the Lift Stations with the wastewater collection and water distribution.

Q4. Section 2.3.3: Does the Town have an existing condition rating scale they intend to use as part of this project?

A4. We use the following criteria (provided as a reference only):

Direct Project Experience: 12.5%

Corporate Experience: 12.5%

Personnel Experience: 12.5%

Technical Understanding and Project Plan: 37.5%

Project Management: 10%

Pricing: 15%

The Town may in its sole and absolute discretion use or alter the above criteria or use some other evaluation criteria in its entirety.

Q5. Is it possible to see a sample of the GIS Dataset that's available?

A5. We are unable to provide a sample at this time but please note that we use ARC GIS as our software platform.